

SC(MP)UDLDE(10MA)

PAPER - I
[English]

Time Allowed : 3 hours

Full Marks : 100

Attempt all questions.
The figures in the margin indicate
full marks for the questions.

1. Make a précis of the following passage and suggest a title.
(15)

In business, most problems are people problems. When we solve our people problems, our business problems are substantially resolved. People knowledge is more important than product knowledge. Successful people build pleasing and magnetic personalities, which is what makes them charismatic. This helps in getting friendly cooperation from others.

A pleasing personality is easy to recognize but hard to define. It is apparent in the way a person walks and talks, his tone of voice, the warmth in his behaviour and his definitive level of confidence. A pleasing personality is a combination of a person's attitude, behaviour and expressions. You will never lose your attractiveness regardless of age when the path of your personality flows from both your face and your heart. Wearing a pleasant expression is more important than anything else you wear.

(Contd. 2)

It takes a lot more than a shoeshine and a manicure to give a person polish. Charming manners that disguise a poor character may work in the short run, but character reveals itself rather quickly. Relationship based on talent and personality alone, without character makes life miserable. Charisma without character is like good looks without goodness. The bottom line is that a lasting, winning combination requires both character and charisma.

2. Suppose your employer has decided to restrict withdrawal of GPF. Make a draft to be approved by your Secretary. Your draft should not be less than a full page. The following points are to be taken to consideration: **(20)**
 - (a) Because of the huge amount of money withdrawn saving in the Government account has come down to a deplorable level.
 - (b) Employees need to realize the necessity of making saving.

3. Write an essay on either of the following in about 400-500 words. **(30)**
 - (a) Office hours.
 - (b) Discipline among Officers and Staff.

4. Answer the following as directed. **(7)**
 - (a) He ordered the porter to lock the doors. (*Turn it into passive voice*)
 - (b) He said, 'Will you be there tomorrow?' (*Turn it into indirect speech*)

(Contd. 3)

- (c) We must write to him. (*Make it passive*)
 - (d) He was successful in his attempt. (*Use the verb form of successful*)
 - (e) The news is so good that it cannot be true. (*Use 'too' but don't change its meaning*)
 - (f) He is hardworking. He failed. (*Combine them using a conjunction*)
 - (g) He is rich. He is selfish. (*Begin with 'However'*)
- 5.** Fill in the blanks using correct adverbs/prepositions. **(4)**
- (a) Burglars broke _____ the house and stole some money.
 - (b) War broke _____ in 1930.
 - (c) The lift broke _____ and we had to use stairs.
 - (d) When his father died, he took _____ the business.
- 6.** Convert the following sentences - simple into complex, complex into simple, simple into compound and compound into simple in correct order. **(4)**
- (a) He worked hard to earn money.
 - (b) Though he is wealthy, yet he is not satisfied.
 - (c) Seeing the bear he took to his heels.
 - (d) Mary worked hard and she got the first place.

(Contd. 4)

7. Translate the following passage into English. (10)

Tlai lam dar liah ka thenawmin min rawn fawn (phone) a. 'I bulah Siam a awm em?' a rawn ti a. A fapa Siam chuan a hun tam tak chu ka fate nena infiam nan a hmang thin a. A nu chuan a fapa a hmuh (theih) loh avangin mi rawn fawn a. Keiin, 'Vawiinah ka la hmu hauh lo. Ka fate tukin zingah airport-ah an kal a, an lo la haw lo va, an rualin a kal ve a ni mahna' ka ti a.

8. Put the following passage in Mizo. (10)

Years ago, in a day of uncertainty and disillusionment, when my whole life seemed to be overwhelmed by forces beyond my control, one morning quite casually I opened my New Testament and my eyes fell upon this sentence : "He that sent me is with me - the father hath not left me alone." My life has never been the same since that hour. Everything for me has been for ever different after that. I suppose that not a day has passed that I have not repeated it to myself. Many have come to me for counselling during these years, and I have always sent them away with this sustaining sentence. Ever since that hour when my eyes fell upon it, I have lived by this sentence. I have walked with it and I have found in it my peace and strength. To me it is the very essence of religion. It is at the rock bottom of everything that makes life worth living. It is the golden Text of my life.