

**MIZORAM PUBLIC SERVICE COMMISSION  
NEW SECRETARIAT COMPLEX  
AIZAWL**

**NOTIFICATION**

*Dated Aizawl, the 22<sup>nd</sup> September, 2017.*

**No.97/A/2014-MPSC** : Mizoram Public Service Commission chuan *Junior Grade of Mizoram Secretariat Service* post 5(panga) ruaka kaisanna turin *Limited Departmental Examination* a buatsaih dawn a. He Exam hmachhawn thei turte chu : (i) India khua leh tui an ni tur a ni. (ii) Mizoram Ministerial Service-a Assistant Grade hna, a nghet a kum 5 (nga) tal lo thawk tawh an ni tur a ni.

Exam tum te chuan 'Willingness' lekhapuan pangngaia ziakin, **Hming, Pa hming, Date of Birth, Date of Entry into present grade, present place of posting, contact No. leh tun hi vawi engzat an exam-na tur nge** tih te kimchang taka tarlangin an Controlling Officer-in Assitant Grade-ah a nghetin kum 5 (nga) an thawk tawh ngei a ni tih hriatpuina nen, an Head of Office kal tlangin, ni **2017** thlengin Secretary, Mizoram Public Service Commission hnenah thehluh theih a ni.

Exam hun tur chu a hranpa-a la inhriattir leh a ni ang. Exam tumte chuan Examination fee Rs 250/- Willingness an theh luh rualin emaw, ni **20.12.2017** hma ngeiin Reception Counter, Mizoram Public Service Commission Office-ah pek tur a ni. Examination fee pe leh Willingness theh lut te chauh Exam phal sak an ni ang.

*Syllabus pawh phok hnung lamah tarlan a ni e.*

Sd/-LALZIRMAWIA CHHANGTE  
Secretary  
Mizoram Public Service Commission  
Aizawl.

**Memo No. 97/A/2014 - MPSC** : **Dated Aizawl, the 22<sup>nd</sup> September, 2017.**  
**Copy to :**

1. Sr.P.P.S to Chairman, Mizoram Public Service Commission.
2. P.S. to Member, Mizoram Public Service Commission.
3. Under Secretary to the Government of Mizoram, DP & AR(SSW) with reference to her letter No. A.12031/1/2008 - PAR (SSW)/112 dt.5.9.2017. 20 spare copies are enclosed herewith for circulation.
4. All Administrative Department, Government of Mizoram.
5. All Heads of Department, Govt. of Mizoram.
6. Deputy Commissioner, Aizawl/Lunglei/Saiha/Champhai/Serchhip/Lawngtlai/Kolasib/Mamit with 2 spare copies each.
7. Resident Commissioner, Mizoram House, New Delhi with two spare copies
8. Addl./Joint/Deputy Resident Commissioner, Mizoram House -Silchar/Shillong/Guwahati Kolkata/Bangalore/Mumbai.
9. All Officers, Mizoram Public Service Commission.
10. Confidential Cell, Mizoram Public Service Commission, with 2 spare copies.
11. I.T. Cell, Mizoram Public Service Commission for uploading on the Website
12. All Sections, Mizoram Public Service Commission.
13. Notice Board.
14. Guard File.

  
( K.LALRINKIMA )

Controller of Examinations  
Mizoram Public Service Commission  
Aizawl.

**SYLLABUS FOR THE LIMITED DEPARTMENTAL EXAMINATION FOR PROMOTION  
TO JUNIOR GRADE OF MSS**

<b>Paper I</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) Precis Writing		<b>15 Marks</b>
(b) Drafting		<b>20 Marks</b>
(c) English Grammar		<b>40 Marks</b>
(d) Essay Writing		<b>25 Marks</b>
<b>Paper - II</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) F.R. 1 - 127		<b>40 Marks</b>
(b) S.R. 3-12,196-203		<b>15 Marks</b>
(c) C.C.S.(Pension) Rules, 1972 (Theory)		<b>25 Marks</b>
(d) C.C.S.(Pension) Rules, 1972 (Practical)		<b>10 Marks</b>
(e) C.C.S.(Joining time) Rules, 1979		<b>10 Marks</b>
<b>Paper - III</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) General Financial Rules, 2005 Part - I the whole of Chapter 1, 2, 3, 4, 8, 9 & 12 with Appendix -13, Part - II Compendium of Rules of Advances.		<b>30 Marks</b>
(b) Treasury Rules of the Central Government Vol. I Part I - The whole portion Part III - The whole portion Part V - Section I to III Part VII - Section III to V. Part IX - The whole portion (as per Swamy's Compilation)		<b>20 Marks</b>
(c) General Provident Fund (Central Service) Rules, 1960 - the whole portion.		<b>15 Marks</b>
(d) Mizoram State Government Employees Group Insurance scheme 1992.		<b>10 Marks</b>
(e) Delegation of Financial Power Rules, 1978.		<b>10 Marks</b>
(f) FR & SR Part-II - Travelling allowance Rules.		<b>15 Marks</b>
<b>Paper - IV</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) C.C.S.(CCA) Rules, 1965		<b>35 Marks</b>
(b) C.C.S.(Temporary Service) Rules, 1965		<b>5 Marks</b>
(c) C.C.S.(Conduct) Rules, 1964.		<b>25 Marks</b>
(d) L.T.C. Rules		<b>5 Marks</b>
(e) CS (Medical Attendance Rules)		<b>10 Marks</b>
(f) CCS (Leave Rules, 1972)		<b>20 Marks</b>
<b>Paper - V</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) Central Secretariat Manual of Office Procedure. <b>(20 Marks)</b>		
(b) Rules of Procedure & Conduct of Business in Mizoram Legislative Assembly (Chapter V, VIII, XIV, XXI, XXVIII, (e), (f), (h), (i) & (j) (As per sixth Edition, 2004) <b>(15 Marks)</b>		
(c) Articles 12 - 19, 36 - 51 - A, 309 - 323 of the Constitution of India. <b>(20 Marks)</b>		
(d) Government of Mizoram ( <i>Allocation of Bussiness</i> ) Rules, 1987 as amended from time to time. <b>(5 Marks)</b>		
(e) Government of Mizoram ( <i>Transaction of Bussiness</i> ) Rules, 1987. <b>(10 Marks)</b>		
(f) Chapter 39 & 40 ( <i>ie. Confirmation and Seniority</i> ) of Swamys complete manual on Establishment and Administration. Procedure to observed by Departmental Promotion Committee laid down by Government of Mizoram from time to time. <b>(25 Marks)</b>		
(g) The State of Mizoram Act, 1986. <b>(5 Marks)</b>		