

**MIZORAM PUBLIC SERVICE COMMISSION
NEW SECRETARIAT COMPLEX
AIZAWL**

NOTIFICATION

Dated Aizawl, the 6th August, 2015.

No.97/A/2014-MPSC : Mizoram Public Service Commission chuan *Junior Grade of Mizoram Secretariat Service* post 6(paruk) ruaka kaisanna turin *Limited Departmental Examination* a buatsaih dawn a. He Exam hmachhawn thei turte chu : (i) India khua leh tui an ni tur a ni. (ii) Mizoram Ministerial Service-a Assistant Grade hna, a nghet a kum 5 (nga) tal lo thawk tawh an ni tur a ni.

Exam tum te chuan 'Willingness' lekhapuan pangngaia ziakin, **Hming, Pa hming, Date of Birth, Date of Entry into present grade, present place of posting, contact No. leh tun hi vawi engzat an exam-na tur nge** tih te kimchang taka tarlangin an Controlling Officer-in Assitant Grade-ah a nghetin kum 5 (nga) an thawk tawh ngei a ni tih hriatpuina nen, an Head of Office kal tlangin, ni **11. 9. 2015** thlengin Secretary, Mizoram Public Service Commission hnenah thehluh theih a ni.

Exam hun tur chu a hranpa-a la inhriattir leh a ni ang. Exam tumte chuan Examination fee Rs 250/- Willingness an theh luh rualin emaw, ni **11. 9. 2015** hma ngeiin Reception Counter, Mizoram Public Service Commission Office-ah pek tur a ni. Examination fee pe leh Willingness theh lut te chauh Exam phal sak an ni ang.

Syllabus pawh pheh hnung lamah tarlan a ni e.

Sd/- TAMLAL LOHAR
Secretary
Mizoram Public Service Commission
Aizawl.

Memo No. 97/A/2014 - MPSC : **Dated Aizawl, the 6th August, 2015.**
Copy to :

1. P.P.S to Chairman, Mizoram Public Service Commission.
2. P.S. / P.A to Members, Mizoram Public Service Commission.
3. Under Secretary to the Government of Mizoram, DP & AR(SSW) with reference to letter No. A.12025/1/2012 - PAR (SSW)/87 dt.30.07.2015, 20 spare copies are enclosed herewith for circulation.
4. All Administrative Department, Government of Mizoram.
5. All Heads of Department, Govt. of Mizoram.
6. Deputy Commissioner, Aizawl/Lunglei/Saiha/Champhai/Serchhip/Lawngtlai/Kolasib/Mamit with 2 spare copies each.
7. Resident Commissioner, Mizoram House, New Delhi with two spare copies
8. Addl./Joint/Deputy Resident Commissioner, Mizoram House -Silchar/Shillong/Guwahati Kolkata/Bangalore/Mumbai.
9. All Officers, Mizoram Public Service Commission.
10. Confidential Cell, Mizoram Public Service Commission, with 2 spare copies.
11. I.T. Cell, Mizoram Public Service Commission for uploading on the Website
12. All Sections, Mizoram Public Service Commission.
13. Notice Board.
14. Guard File.

(K.LALRINKIMA)
Controller of Examinations,
Mizoram Public Service Commission
Aizawl.

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**SYLLABUS FOR THE LIMITED DEPARTMENTAL EXAMINATION FOR PROMOTION
TO JUNIOR GRADE OF MSS**

Paper I	Time 3 hours	Full Marks - 100
(a) Precis Writing		15 Marks
(b) Drafting		20 Marks
(c) English Grammar		40 Marks
(d) Essay Writing		25 Marks
Paper - II	Time 3 hours	Full Marks - 100
(a) F.R. 1 - 127		40 Marks
(b) S.R. 3-12,196-203		15 Marks
(c) C.C.S.(Pension) Rules, 1972 (Theory)		25 Marks
(d) C.C.S.(Pension) Rules, 1972 (Practical)		10 Marks
(e) C.C.S.(Joining time) Rules, 1979		10 Marks
Paper - III	Time 3 hours	Full Marks - 100
(a) General Financial Rules, 2005 Part - I the whole of Chapter 1, 2, 3, 4, 8, 9 & 12 with Appendix -13, Part - II Compendium of Rules of Advances.		30 Marks
(b) Treasury Rules of the Central Government Vol. I Part I - The whole portion Part III - The whole portion Part V - Section I to III Part VII - Section III to V. Part IX - The whole portion (as per Swamy's Compilation)		20 Marks
(c) General Provident Fund (Central Service) Rules, 1960 - the whole portion.		15 Marks
(d) Mizoram State Government Employees Group Insurance scheme 1992.		10 Marks
(e) Delegation of Financial Power Rules, 1978.		10 Marks
(f) FR & SR Part-II - Travelling allowance Rules.		15 Marks
Paper - IV	Time 3 hours	Full Marks - 100
(a) C.C.S.(CCA) Rules, 1965		35 Marks
(b) C.C.S.(Temporary Service) Rules, 1965		5 Marks
(c) C.C.S.(Conduct) Rules, 1964.		25 Marks
(d) L.T.C. Rules		5 Marks
(e) CS (Medical Attendance Rules)		10 Marks
(f) CCS (Leave Rules, 1972)		20 Marks
Paper - V	Time 3 hours	Full Marks - 100
(a) Central Secretariat Manual of Office Procedure. (20 Marks)		
(b) Rules of Procedure & Conduct of Business in Mizoram Legislative Assembly (Chapter V, VIII, XIV, XXI, XXVIII, (e), (f), (h), (i) & (j) (As per sixth Edition, 2004) (15 Marks)		
(c) Articles 12 - 19, 36 - 51 - A, 309 - 323 of the Constitution of India. (20 Marks)		
(d) Government of Mizoram (<i>Allocation of Bussiness</i>) Rules, 1987 as amended from time to time. (5 Marks)		
(e) Government of Mizoram (<i>Transaction of Bussiness</i>) Rules, 1987. (10 Marks)		
(f) Chapter 39 & 40 (ie. <i>Confirmation and Seniority</i>) of Swamys complete manual on Establishment and Administration. Procedure to observed by Departmental Promotion Committee laid down by Government of Mizoram from time to time. (25 Marks)		
(g) The State of Mizoram Act, 1986. (5 Marks)		