

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO CATEGORY-V OF
MIZORAM SECRETARIAT SERVICE
2011

PAPER - III

Time Allowed : 3 hours

Full Marks : 100

The figures in the margin indicate full marks for the questions.

GROUP-A
(General Financial Rules 2005)
(Answer any 6 (six) questions from this group)

1. What are the responsibilities of a controlling officer in respect of fund placed at his disposal in the Budget? (5)
2. What are the cases in which losses need not be reported? (5)
3. What are the informations that should be contained in all the proposals for creation of a new establishment? (5)
4. Enumerate the principles on which emphasis is generally laid for every officer incurring or authorising expenditure from public funds. (5)
5. Write short notes on any 2 (two) of the following: (2×2½=5)
 - (a) Finance Accounts
 - (b) Vote on Account
 - (c) Re appropriation of Fund
6. What are the cases in which report of transfer need not be signed both by the relieving and relieved Government Servants. (5)
7. Fill in the blanks: (5×1=5)
 - (a) All contracts shall be made by an authority empowered to do so by or under the order of the President in term of _____ of the Constitution of India.
 - (b) Contract document should be executed within _____ of the issue of letter of acceptance.
 - (c) A sanction for any fresh charge shall lapse if no payment in whole or in part has been made during a period of _____ from the date of issue of such sanction.

(Contd. 2)

- (d) Head of office may sanction Festival Advance to Non-Gazetted Government Servant whose grade pay does not exceed _____.
- (e) In case the Government Servant's copy of Service Book is lost by the Government Servant, it shall be replaced on payment of a sum of Rs. _____

GROUP-B

(Treasury Rules of the Central Government Vol.I)

(Answer any 2 (two) questions from this Group)

8. Define the following. **(5×2=10)**

- (a) Accountant General (b) Collector
(c) Competent Authority (d) Bank Treasury
(e) Audit Officer

9. Fill in the blanks: **(5×2=10)**

- (a) The _____ is responsible for safe custody of Government money deposited in the _____.
- (b) Receipt for sum below Rs. _____ do not require the signature of Treasury Officer and may be signed by _____.
- (c) A bill or a cheque becomes a _____ only when it is receipted and stamped _____.
- (d) Monthly pay and allowances of Government Servants may be signed not earlier than _____ before the last working day of the month. Pay and allowances for the month of March may be paid on _____.
- (e) Salary to the extent of _____ and _____ of the remainder shall not be liable to Court attachment in execution of any decree other than a decree for maintenance.

10. Specify the circumstances and limitation under which a Treasury Officer may permit withdrawal of money from a Treasury. **(10)**

OR

What are the different classes of contingent expenditure? State the general limitations applicable to such expenditure. **(10)**

GROUP-C

(General Providence Fund (Central Service) Rules 1960)

(Answer any 3 (three) questions from this Group)

11. Fill in the blanks: (5)
- (a) Subscription of GPF shall not be recovered from the salary bill of the subscriber for the _____ of service before retirement on superannuation.
 - (b) The amount of subscription to GPF can be enhanced _____ during the course of the year.
 - (c) Monthly instalments for the recovery of the Advance granted from GPF should not be less than _____ and should not be more than _____.
 - (d) For granting of withdrawal from GPF for the purchase of motor car, the officer should have completed _____ years of service or should have less than _____ years to attain the age of superannuation.
 - (e) Any sum withdrawn by a subscriber at any time should not ordinarily exceed _____ of the accounts standing at his credit or _____ whichever is less.
12. Give definition of 'Family' in the context of GPF Rule 1960. (5)
13. What is meant by consolidation of GPF Advance? (5)
14. Comment any one of the following quoting relevant rules in support of your answer. (5)
- (a) An officer due to retire on Superannuation on 31st March requests that he may be permitted to subscribe to the GPF upto the date of his retirement so that he may avail of the permissible deductions for income tax purpose.
 - (b) An official under suspension applies for an advance from the GPF but the Head of Department did not allow as no subscription to the Fund is made during suspension.

GROUP-D

(MSGEGIS 1992)

(Answer any 2 (two) questions from this Group)

15. Reproduce the following sentences using the correct one in each sentence. (5×1=5)
- (a) The subscription to the MSGEGIS 1992 shall be recovered every month including/excluding the month in which the employee ceases to be in employment on account of retirement, death etc.
 - (b) The MSGEGIS 1992 shall apply to all State Government Servants but will not apply to the persons recruited after attaining the age of 40/50 years.
 - (c) The MSGEGIS 1992 shall be compulsory/optional for the Mizoram State Government employees.

(Contd. 4)

- (d) Interest on the balance of Saving Fund will be allowed at the rate of 10/12 per cent per annum.
- (e) It will not be permissible/permissible to finance the MSGEGIS 1992 from GPF of the employee concerned.
16. What is the procedure for the realization of subscription to MSGEGIS 1992 if an employee is on EOL for more than 3 (three) months when he/she had resumed duties? **(5)**
17. Comment the following : **(2×2½=5)**
- (a) A subscriber to the MSGEGIS 1992 applied advance of Rs.10,000 from his insurance and saving fund. The Head of Department granted as applied for as the amount applied for was less than half of the credit of his fund accumulation.
- (b) A subscriber to MSGEGIS1992 applied for withdrawal out of his insurance fund accumulation on Medical Ground. But the Head of Department did not allow withdrawal stating that withdrawal out of Insurance Fund is not permissible.

GROUP-E

(Delegation of Financial Power Rules 1978)

(Answer any 2 (two) questions from this Group)

18. Define the following in the context of DFPR 1978. **(5×1=5)**
- (a) Primary unit of Appropriation
- (b) Reappropriation
- (c) Subordinate authority
- (d) Appropriation
- (e) Non-recurring expenditure
19. Write short notes on any 2 (two) of the following: **(2×2½=5)**
- (a) Head of Office
- (b) Supernumerary Post
- (c) Contingent Expenditure
20. What are the general restrictions for re-appropriation of fund? **(5)**

GROUP-F

(FR &SR Part II- Travelling Allowance Rules)

(Answer any 3 (three) questions from this Group)

21. Fill in the blanks **(5×1=5)**
- (a) T.A. for a local journey will be admissible if the temporary place of duty is beyond _____ from the normal place of duty.
 - (b) No Daily Allowance is admissible beyond _____
 - (c) T.A. for the family is admissible when it follows the Government Servant within _____ from the date of his transfer.
 - (d) No lumpsum transfer grant or packing allowance will be admissible if the distance between the two stations does not exceed _____
 - (e) T.A. claims shall be submitted within _____ of its becoming due failing which it shall stand forfeited.
22. What are the duties of a controlling officer in regard to a T.A. claim? **(5)**
23. How will you regulate the T.A. of a Government Servant who is required on any day to perform temporary duty or a place other than the normal place of duty? **(5)**
24. Comment the following quoting relevant rules in support of your answer. **(2×2½=5)**
- (a) A Government Servant under suspension who is required to perform a journey to attend a departmental enquiry was allowed to claim T.A. but no T.A. was allowed in another occasion when an enquiry was held on an outstation on his own request.
 - (b) Temporary transfer period of a Government Servant was extended beyond 180 days. Accordingly T.A. and D.A. already drawn during temporary transfer was ordered to be adjusted from his regular Transfer T.A. Bill.

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