

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO
GRADE-V OF MIZORAM SECRETARIAT SERVICE
JANUARY, 2014

PAPER - IV

Time Allowed : 3 hours

Full Marks : 100

The figures in the margin indicate full marks for the questions.

Attempt all questions.

GROUP-A
CCS (CCA) RULES, 1965

1. What is suspension? Under what circumstances shall a Government servant be deemed to be placed under suspension and by whom? (2+6+1=9)
2. Name the 'least penalty' and the 'most extreme penalty' that can be imposed on a Government servant. What are the effects of the said penalties on a Government servant on whom such penalties are imposed? (2+4=6)
3. What are the documents that the Disciplinary Authority have to forward to the inquiring Authority along with the appointment order? (5)
4. Mention the step by step actions to be taken by the Disciplinary Authority on the inquiry report. (5)
5. What is the time limit for : (1+1=2)
 - (a) Preferring appeals?
 - (b) Forwarding appeals to the Appellate Authority by the punishing authority?
6. To whom is the power of review vested? (1)
7. Mention any 3 (three) types of cases which may merit action for imposing one of the major penalties. (3)

(Contd. 2)

8. Give your comments on the following : (2+2=4)
- (a) Departmental proceeding was instituted against Pu Lala, Superintendent, under Rule 16 of the CCS (CCA) Rules, 1965 and inquiry was held in accordance with Rule 14 of the said Rules. The I.O. proved the charge against him and the Disciplinary Authority, after following all formalities imposed upon Pu Lala a penalty of 'reduction to lower stage by 2 stages for a period of 1 (one) year.
 - (b) On conclusion of a Departmental proceeding drawn under Rule 14 of the CCS (CCA) Rules, 1965, the Disciplinary Authority subordinate to the Appointing Authority, after following the prescribed procedures, imposed a penalty of 'removal from service' on the charged officer.

GROUP-B
CCS (Temporary Service) Rules

9. What do you mean by temporary service? What procedures are to be adopted by the Appointing Authority while serving notice of termination on temporary Government Servant? (2+3=5)

GROUP-C
CCS (CONDUCT) Rules, 1964.

10. What provisions are made in the CCS (Conduct) Rules, 1964 in regard to promptness and courtesy? (4)
11. What is 'strike' in the context of Conduct Rules? List out any 4 (four) practices which amount to strike but which are often resorted to by Government Servants. (1+4=5)
12. What restrictions are imposed by Conduct Rules to all Government servants in taking part in politics and elections? (5)
13. Which of the following activities require permission of the prescribed authority? (3)
- (a) To give evidence in connection with any inquiry conducted by any person, committee or authority.
 - (b) To give evidence in judicial inquiry.
 - (c) To give evidence in departmental inquiry.
 - (d) To seek redress in Courts of Law of grievances arising out of service.
 - (e) To have recourse to Court of Laws for vindication of any official acts.
 - (f) To accept gift (the value of which does not exceed Rs. 7,000) by a Group 'A' officer from his/her personal friend having official dealings with him/her, on occasion of his/her wedding.
14. What are the 'don'ts' for Government servant in regard to consumption of intoxicating drinks and drugs? (4)

(Contd. 3)

15. How will you deal with : (2+2=4)
- (a) a representation on service matters submitted by near relative of a Government servant?
 - (b) a reference received from dignitary/member of Parliament on behalf of Government Servant in respect of matters pertaining to his service?

GROUP-D
LTC Rules

16. What is the prescribed qualifying service for all Government servants to be eligible for LTC? (1)
17. What is the time limit for claiming reimbursement on LTC : (2+2=4)
- (a) when no advance is drawn?
 - (b) when advance is drawn?

GROUP-E
Medical Attendance Rules

18. Define 'Authorised Medical Attendant'. Who will be the authorized medical attendant where no medical officer is appointed? (4+3=7)
19. Mention the age limits prescribed for the following members of family for the purpose of Medical Attendance Rules- (3)
- (a) Son
 - (b) Daughter
 - (b) Dependent widowed sister

GROUP-F
CCS (Leave) Rules

20. Leave cannot be claimed as of right. Comment. (4)
21. How will you regulate claim to leave at the credit of a Government servant who - (4)
- (a) is dismissed from service
 - (b) is removed from service
 - (c) resigned from service
 - (d) resigned from the post to take up new post which he applied through proper channel

22. Indicate the maximum days of leave that can be granted to a Government servant at a time in the following cases: (4)
- (a) Earned Leave
 - (b) Leave preparatory to retirement
 - (c) Earned leave to Group 'A' and 'B' officers when the portion of leave is spent outside India.
 - (d) Commuted Leave.
23. Can leave of one kind be commuted retrospectively into leave of another kind? If so, under what circumstances? (4)
24. How will you deal with the following cases? (2×2=4)
- (a) A Government Servant applying Earned Leave for 5 days in continuation of 1 day Casual Leave granted to him.
 - (b) A Government Servant on leave reports his return to duty 5 days before the expiry of the period of leave granted to him.

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