

**MIZORAM PUBLIC SERVICE COMMISSION**  
**LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO**  
**GRADE-V OF MIZORAM SECRETARIAT SERVICE**  
**2012**

**PAPER - III**

Time Allowed : 3 hours

Full Marks : 100

*The figures in the margin indicate full marks for the questions.*

**GROUP-A**  
***(General Financial Rules, 2005)***

*(Answer any 3 (three) questions from this group)*

1. What are the responsibilities of a departmental Officer regarding the disposal of moneys received by him in his official capacity? (10)
2. What are the principles recognised as basic to the concept of financial propriety? (10)
3. What are the records which should not be destroyed on any account? (10)
4. Define the general principles relating to powers of various authorities in the matter of Sanctioning expenditure. (10)
5. What are the conditions for grant of Advances in connection with transfer? What are the maximum amount permissible and the procedures for recovery of such advances? (10)

**GROUP-B**  
***(Treasury Rules of the Central Government Vol.I)***

*(Answer any 2 (two) questions from this Group)*

6. What precautions are to be taken by the Treasury officer in accepting claims for payment to persons not in Government Service? (10)
7. What payments to be paid at Treasury require authentication by the Accountant General? (10)
8. Describe in detail the different classes of contingent expenditure with any limitation, if any. (10)

*(Contd. 2)*

**GROUP-C**

***(General Provident Fund (Central Service) Rules, 1960)***

*(Answer any 3 (three) questions from this Group)*

9. When does a temporary Government Servant normally begin to subscribe to the GPF? Is there any exception? (5)
10. What is the normal limit within which a withdrawal from the GPF may be Sanctioned? When can this be exceeded? (5)
11. What condition has a subscriber who has taken a withdrawal from the GPF to satisfy and what is the penalty for default? (5)
12. What is the limit prescribed for grant of a GPF advance and who is competent to Sanction the same? Who is competent to Sanction an advance in excess of the limit prescribed under the rules. (5)

**GROUP-D**

***(MSGEGIS - 1992)***

*(Answer any 2 (two) questions from this Group)*

13. What are the duties and responsibilities of Head of Office/DDO for immediate payment of all benefits under MSGEGIS, 1992 when a subscriber died? (5)
14. Give the definition of the word 'Family' in the context of MSGEGIS, 1992. (5)
15. What are the general instructions to be observed by the Head of Office/DDO for enrolling his staff members into the MSGEGIS, 1992? (5)

**GROUP-E**

***(Delegation of Financial Power Rules, 1978)***

*(Answer any 2 (two) questions from this Group)*

16. What are the general limitations on power to sanction expenditure? (5)
17. Describe the procedure for the creation of a post of an Officer on Special Duty. (5)
18. Under what conditions can over payments to Government Employees be waived off? What are the restrictions on such waivers? (5)

**GROUP-F**

***(FR &SR Part II- Travelling Allowance Rules)***

*(Answer any 3 (three) questions from this Group)*

19. State the circumstances in which a Controlling Officer can reduce the Travelling Allowance claims of his Subordinate Officers/Staff. (5)
20. What do you mean by local journey? How is the Travelling Allowance of local journey regulated? (5)
21. What are the different kinds of Travelling Allowances admissible under different circumstances to Government Servants? (5)
22. What do you mean by Daily Allowance? When may it be drawn and what are limitations to its payment? (5)

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