

# MIZORAM PUBLIC SERVICE COMMISSION

## LIMITED DEPARTMENTAL EXAMINATIONS OF LOWER DIVISION CLERK FOR PROMOTION TO UPPER DIVISION CLERK UNDER VARIOUS DEPARTMENTS, GOVERNMENT OF MIZORAM. OCTOBER, 2017

### PAPER - IV

Time Allowed : 3 hours

FM : 100 PM : 35

*Marks for each question is indicated against it.*

### GROUP – A

#### Central Civil Services (Conduct) Rules, 1964.

1. Define “Members of family” in relation to a Government servant in the context of CCS (Conduct) Rules, 1964. (10)
2. What are the essential qualities of conduct to be maintained by a Government servant at all times under Rule 3 of the CCS (Conduct) Rules, 1964? (5)
3. What are the restrictions imposed on a Government servant in regard to taking part in politics and election? (5)
4. What do you mean by unauthorised communication of official information as mentioned in the CCS (Conduct) Rules, 1964? (5)
5. Write short notes on :- (10)
  - (a) Gift
  - (b) Public place
6. Pu Liana, Under Secretary was retired from service on superannuation pension. The Secretariat Service Association is willing to hold a farewell entertainment in his honour. Please comment. (5)
7. What are the restrictions imposed on a Government Servant with regard to marriage? (4)
8. Fill in the blanks **any 8 (eight)** of the following: (8×2=16)
  - (a) \_\_\_\_\_ means refusal to work of stoppage or showing down of work by a group of employees acting in combination.
  - (b) Rule \_\_\_\_\_ of C.C.S. (Conduct) Rules, 1964 relates to Joining of Associations by Government servants.
  - (c) No Government servant shall use his position or influence directly or indirectly to secure \_\_\_\_\_ for any member of his family in any company or firm.
  - (d) A \_\_\_\_\_ servant publishing a book or participating in a public media shall at all times make it clear that the views expressed by him are his own and not that of Government.
  - (e) No Government servant shall, except with the previous sanction of the Government, give \_\_\_\_\_ in connection with any enquiry conducted by any person, committee or authority.
  - (f) A Government servant shall not appear in a \_\_\_\_\_ place in a state of intoxication.
  - (g) Every Government servant shall on his first \_\_\_\_\_ to any service or post submit a return of his assets and liabilities.
  - (h) Representation on \_\_\_\_\_ matters by relatives should be discouraged.

- (i) Refrigerators, radios are included in \_\_\_\_\_ property.
- (j) \_\_\_\_\_ representation from Government servants is to be viewed as subversive of discipline.

**GROUP – B**  
**General Provident Fund (Central Services ) Rules, 1960.**

9. Mention three purposes for which withdrawals from the G.P.F may be sanctioned after completion of fifteen years of service of a subscriber or within ten years before retirement on superannuation . (5)
10. Fill in the blanks with appropriate words: (5×2=10)
- (a) Under the GPF Rules, “Year” means a \_\_\_\_\_ year .
  - (b) Every nomination shall be made in the Form set forth in the \_\_\_\_\_
  - (c) A subscriber shall subscribe monthly to the Fund except during the period when he is under \_\_\_\_\_
  - (d) The appropriate sanctioning authority may sanction an advance of G.P.F not exceeding \_\_\_\_\_ month’s pay or half the amount standing to his credit in the Fund.
  - (e) Provident Fund Account Number is to be entered in \_\_\_\_\_
11. State whether the following statement are ‘True’ or ‘False’ (5×2 = 10)
- (a) Rule 33 of G.P.F Rules relates to Procedure on death of a subscriber.
  - (b) A Government servant due to retire on superannuation shall be exempted from making any subscription to the GPF during the last three months of service.
  - (c) The rates of subscription should not be less than 12 percent of emoluments and not more than total emoluments.
  - (d) The total amount of interest shall be rounded to the nearest whole rupee.
  - (e) Portion of the money misappropriated by the official can be made good from his GPF money.
12. Pu Liana, who has been dismissed from the service was reinstated in the service. How will you regulate the amount already paid to him from the Fund? (5)
13. Choose the correct answer from the following options: (5×1=5)
- (a) G.P.F. (C.S) Rules shall be deemed to have come into force on the 1<sup>st</sup> April/1<sup>st</sup> June, 1960.
  - (b) All temporary Government servants after a continuous service of two years/one year shall subscribe to the Fund.
  - (c) A subscriber may at any time cancel a nomination by sending a notice in writing to Account Officer/Head of Office.
  - (d) No temporary advance shall be sanctioned during the last three/six months of service.
  - (e) Conversion of an advance into a withdrawal is not permissible/permissible.
14. Explain how wrongful use of advance from the Fund is to be dealt. (5)