

**MIZORAM PUBLIC SERVICE COMMISSION  
NEW SECRETARIAT COMPLEX  
AIZAWL**

**NOTIFICATION**

*Dated Aizawl, the 13<sup>th</sup> August, 2018.*

**No.97/A/2014-MPSC** : Mizoram Public Service Commission chuan **Junior Grade of Mizoram Secretariat Service** post 5(panga) ruaka kaisanna turin *Limited Departmental Examination* a buatsaih dawn a. He Exam hmachhawn thei turte chu : (i) India khua leh tui an ni tur a ni. (ii) Mizoram Ministerial Service-a Assistant Grade hna, a nghet a kum 5 (nga) tal lo thawk tawh an ni tur a ni.

Exam tum te chuan 'Willingness' lekhapuan pangngaia ziakin, **Hming, Pa hming, Date of Birth, Date of Entry into present grade, present place of posting, contact No. leh tun hi vawi engzat an exam-na tur nge** tih te kimchang taka tarlangin an Controlling Officer-in Assistant Grade-ah a nghetin kum 5 (nga) an thawk tawh ngei a ni tih hriatpuina nen, an Head of Office kal tlangin, ni **14.9.2018** thlengin Secretary, Mizoram Public Service Commission hnenah thehluh theih a ni.

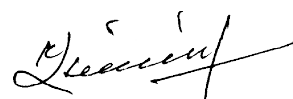
Exam hun tur chu a hranpa-a la inhriattir leh a ni ang. Exam tumte chuan Examination fee Rs 250/- Willingness an theh luh rualin emaw, ni **14.9.2018** hma ngeiin Reception Counter, Mizoram Public Service Commission Office-ah pek tur a ni. Examination fee pe leh Willingness theh lut te chauh Exam phal sak an ni ang.

***Syllabus pawh phek hnung lamah tarlan a ni e.***

Sd/-K.LALRINKIMA  
Joint Secretary  
Mizoram Public Service Commission  
Aizawl.

**Memo No. 97/A/2014 - MPSC** : **Dated Aizawl, the 13<sup>th</sup> August, 2018.**  
**Copy to :**

1. Sr.P.P.S to Chairman, Mizoram Public Service Commission.
2. P.S.S/P.S to Members, Mizoram Public Service Commission.
3. Under Secretary to the Government of Mizoram, DP & AR(SSW) with reference to her letter No. A.12031/1/2008 - PAR (SSW)/128 dt.21.6.2018. 20 spare copies are enclosed herewith for circulation.
4. All Administrative Department, Government of Mizoram.
5. All Heads of Department, Govt. of Mizoram.
6. Deputy Commissioner, Aizawl/Lunglei/Saiha/Champhai/Serchhip/Lawngtlai/Kolasib/Mamit with 2 spare copies each.
7. Resident Commissioner, Mizoram House, New Delhi with two spare copies
8. Addl./Joint/Deputy Resident Commissioner, Mizoram House -Silchar/Shillong/Guwahati Kolkata/Bangalore/Mumbai.
9. All Officers, Mizoram Public Service Commission.
10. Confidential Cell, Mizoram Public Service Commission, with 2 spare copies.
11. I.T. Cell, Mizoram Public Service Commission for uploading on the Website
12. All Sections, Mizoram Public Service Commission.
13. Notice Board.
14. Guard File.

  
(K.LALRINKIMA)  
Joint Secretary  
Mizoram Public Service Commission  
Aizawl.

**SYLLABUS FOR THE LIMITED DEPARTMENTAL EXAMINATION FOR PROMOTION  
TO JUNIOR GRADE OF MSS**

<b>Paper I</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) Precise Writing		<b>15 Marks</b>
(b) Drafting		<b>20 Marks</b>
(c) English Grammar		<b>40 Marks</b>
(d) Essay Writing		<b>25 Marks</b>
<b>Paper - II</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) F.R. 1 - 127		<b>40 Marks</b>
(b) S.R. 3-12,196-203		<b>15 Marks</b>
(c) C.C.S.(Pension) Rules, 1972 (Theory)		<b>25 Marks</b>
(d) C.C.S.(Pension) Rules, 1972 (Practical)		<b>10 Marks</b>
(e) C.C.S.(Joining time) Rules, 1979		<b>10 Marks</b>
<b>Paper - III</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) General Financial Rules, 2005 Part - I the whole of Chapter 1, 2, 3, 4, 8, 9 & 12 with Appendix -13, Part - II Compendium of Rules of Advances.		<b>30 Marks</b>
(b) Treasury Rules of the Central Government Vol. I Part I - The whole portion Part III - The whole portion Part V - Section I to III Part VII - Section III to V. Part IX - The whole portion (as per Swamy's Compilation)		<b>20 Marks</b>
(c) General Provident Fund (Central Service) Rules, 1960 - the whole portion.		<b>15 Marks</b>
(d) Mizoram State Government Employees Group Insurance scheme 1992.		<b>10 Marks</b>
(e) Delegation of Financial Power Rules, 1978.		<b>10 Marks</b>
(f) FR & SR Part-II - Travelling allowance Rules.		<b>15 Marks</b>
<b>Paper - IV</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) C.C.S.(CCA) Rules, 1965		<b>35 Marks</b>
(b) C.C.S.(Temporary Service) Rules, 1965		<b>5 Marks</b>
(c) C.C.S.(Conduct) Rules, 1964.		<b>25 Marks</b>
(d) L.T.C. Rules		<b>5 Marks</b>
(e) CS (Medical Attendance Rules)		<b>10 Marks</b>
(f) CCS (Leave Rules, 1972)		<b>20 Marks</b>
<b>Paper - V</b>	<b>Time 3 hours</b>	<b>Full Marks - 100</b>
(a) Central Secretariat Manual of Office Procedure. <b>(20 Marks)</b>		
(b) Rules of Procedure & Conduct of Business in Mizoram Legislative Assembly (Chapter V, VIII, XIV, XXI, XXVIII, (e), (f), (h), (i) & (j) (As per sixth Edition, 2004) <b>(15 Marks)</b>		
(c) Articles 12 - 19, 36 - 51 - A, 309 - 323 of the Constitution of India. <b>(20 Marks)</b>		
(d) Government of Mizoram ( <i>Allocation of Business</i> ) Rules, 1987 as amended from time to time. <b>(5 Marks)</b>		
(e) Government of Mizoram ( <i>Transaction of Business</i> ) Rules, 1987. <b>(10 Marks)</b>		
(f) Chapter 39 & 40 ( <i>ie. Confirmation and Seniority</i> ) of Swamys complete manual on Establishment and Administration. Procedure to be observed by Departmental Promotion Committee laid down by Government of Mizoram from time to time. <b>(25 Marks)</b>		
(g) The State of Mizoram Act, 1986. <b>(5 Marks)</b>		