

MIZORAM PUBLIC SERVICE COMMISSION

**LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO
CHILD DEVELOPMENT PROJECT OFFICER (CDPO)**

UNDER SOCIAL WELFARE DEPARTMENT, GOVERNMENT OF MIZORAM. DECEMBER -2020

PAPER - II

Time Allowed : 3 hours

Full Marks : 100

Marks for each question is indicated against it.

Attempt all questions.

CCS (CONDUCT) RULES, 1964

1. Answer the following questions:-

- (a) To whom do CCS (Conduct) Rules 1964 apply? (3)
- (b) Give 3 (three) essential qualities of conduct to be maintained by a Government servant at all times. (3)
- (c) What should a Government servant who has received oral direction from his official superior do? (3)
- (d) Give 2 acts or behavior that can be constituted as sexual harassment. (4)

2. Fill in the Blanks.

(7×1=7)

- (a) No Government servant shall employ any child below the age of _____ years.
- (b) Previous sanction is _____ to undertake any other employment.
- (c) No. Government servant shall bring or attempt to bring any _____ or other _____ to bear upon any superior authority.
- (d) Dowry means any property or valuable security given or agreed to be given either directly or indirectly on _____.
- (e) Government servant are prohibited to appear in public in a state of _____.
- (f) Every Government servant shall maintain _____ and good behavior with the public.

CCS (CCA) RULES, 1965

3. Answer the following questions-

- (a) What is suspension? (3)
 - (b) Who can placed a Government servant under suspension? (2)
 - (c) What is the Headquarter of a Government servant under suspension? (3)
 - (d) Name the 3 (three) minor penalties that can be imposed on delinquent Govt. Servant. (3)
- OR**
- Name the 3 (three) major penalties that can be imposed on delinquent Govt. Servant.
- (e) What is the period of limitations for appeals? (4)

4. What do the following abbreviations stand for - (5)
- (a) P.O -
 - (b) I.O -
 - (c) D.A -
 - (d) C.O -
 - (e) A.A -

FR & SR

5. What do you understand by the Term- (2)
- (a) Cadre (2)
 - (b) Duty (2)
 - (c) Permanent Post (2)
 - (d) Travelling Allowance (3)
 - (e) Lien (3)
 - (f) Compensatory Allowance (3)
6. Fill in the blanks: (5)
- (a) No person may be appointed in India to a post in Government service without _____ of health FR.10
 - (b) Time scales are said to be _____ if the minimum, the maximum, the period of increment and the rate of increment of the time scales are identical.
 - (c) Unless the President, in view of the exceptional circumstances of the case otherwise determines no Government servants shall be granted leave of any kind for a continuous period exceeding _____ FR.18.
 - (d) The pay and allowances of a Government servant who is dismissed or removed from service _____ from the date of such dismissal or removal – FR 52.
 - (e) _____ means grant of a license to a Government servant to occupy a house owned, leased or requisitioned by the government or a portion thereof for use by him as residence.

GENERAL FINANCIAL RULES 2005

(Attempt any 4(four) question from this group)

- 7. What are the principal standards of financial propriety? (5)
- 8. What are the essential conditions governing expenditure from public fund? (5)
- 9. What is meant by Budget estimate of Central/State Government? (5)
- 10. What is a 'Cost Plus' contract? (5)
- 11. When does a sanction take effect? Whether sanction can be issued with retrospective effect? (5)

12. Is separate sanction necessary for write-off of loss when stores are declared surplus or unserviceable? (5)
13. Write short notes on 'Vote on Account'. (5)
14. What are the rules to be followed by every DDO in submitting claim for money? (5)

CENTRAL TREASURY RULES VOLUME-I

(Attempt any 4 (four) question from this group)

15. The utilizations of departmental receipts towards departmental expenditure are generally prohibited. However, there are ten purposes for which this rule has been relaxed in certain departments. Name **any five** purposes for which this rule has been relaxed. (5×1=5)
16. Specify the circumstances under which a Treasury Officer may permit withdrawal of money from Treasury. (5)
17. In what circumstances may pay and allowances for a part of a month be drawn before the end of the month? (5)
18. What are the different cases of contingent expenditure? (5)
19. What allowances of a Government Servant are exempt from attachment by order of a court? (5)
20. What payments to be paid at treasuries require authentication by the Accountant General? (5)
21. Write short notes on 'Abstract Contingent bills' OR 'Working Day'. (5)
22. Name **any five** persons authorized to sign a life certificate entitling a pensioner to claim exemption from personal appearance? (5)

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