

MIZORAM PUBLIC SERVICE COMMISSION

LIMITED DEPARTMENTAL EXAMINATIONS OF LOWER DIVISION CLERK FOR PROMOTION TO UPPER DIVISION CLERK UNDER VARIOUS DEPARTMENTS, GOVERNMENT OF MIZORAM. OCTOBER, 2017

PAPER - V

Time Allowed : 3 hours

FM : 100 PM : 35

Marks for each question is indicated against it.

Group A – CCS (Leave) Rules, 1972 (60 Marks)

1. Define the following: (5×2=10)
 - (a) Leave salary on earned leave
 - (b) Date of retirement
 - (c) Vacation Department.
 - (d) Govt. servant in permanent employ
 - (e) Foreign Service
2. What are the courses of action on absence after expiry of leave? (5)
3. Describe the procedure in details how leave already granted is commuted retrospectively into leave of different kind. (5)
4. Discuss briefly **any two** of the following: (2×5=10)
 - (a) Leave preparatory to retirement
 - (b) Paternity leave
 - (c) Commuted leave
5. Calculate from the following particulars the total outstanding of Earned leave at credit on 31st December, 2017: (10)

Date of joining Government service – 14th February, 2010
Availed E/L on medical ground wef. 16th July – 13th October. 2014
Availed 85 days EOL on medical ground wef. 1st April – 24th June 2016.
6. Calculate from the following particulars the amount of cash equivalent of leave salary for earned leave payable to a Govt. servant: (5)

Date of superannuation	-	30.11.2017
Pay last drawn	-	Rs. 23,850/-
Dearness Allowance	-	136%
Earned leave at credit	-	290 days
7. Mention the following: (5×1=5)
 - (a) The maximum amount of continuous leave that can be granted to a Govt. servant
 - (b) The maximum earned leave that may be granted at a time.
 - (c) The maximum leave not due that can be granted to Govt. servants suffering from TB, Leprosy, etc during the entire service.

- (d) The period of maternity leave that may be granted to a female Govt. servant.
- (e) Maximum period of extraordinary leave that may be granted to Govt. servants for undergoing treatment for cancer or mental illness.

8. Fill in the blanks: (5×2=10)

- (a) Leave cannot be claimed as of _____.
- (b) An application of leave on medical certificate made by a gazetted Govt. servant shall be accompanied by a medical certificate given by _____.
- (c) The period of special disability leave granted shall be such as is certified by AMA and shall in no case exceed _____ months.
- (d) Casual leave entitlement per calendar year for Govt. servants not entitled to 17 holidays in a year is _____ days.
- (e) The CCS (Leav((e) Rules, 1972 came into force on _____.

Group B – CCS (LTC) Rules, 1988 (20 Marks)

- 9. Why is the concession not applicable to Govt. servant under suspension while his families are eligible to avail the LTC? (5)
- 10. What do you mean by 'home town'? What are the four criteria to be applied on the application of change of home town submitted by a Govt. servant? (1+4=5)
- 11. Choose the correct answers from the following alternatives: (5×2=10)
 - (a) If the Govt. employee charged with fraudulent claim of LTC is found guilty, the next **two/three** sets of LTC will be forfeited.
 - (b) When both the husband and wife are Govt. servants, they **can declare/cannot declare** home town separately.
 - (c) The block of four years is counted from **1956-59/1974-77**.
 - (d) Normally the advance should be refunded in full if the outward journey is not commenced within **30/60** days of the grant of advance.
 - (e) Members of family **can visit/cannot visit** either the same place as that visited by the Govt. servant or different places.

Group C – CS (MA) Rules, 1944 (20 Marks)

- 12. Define the term 'Family'. (5)
- 13. Describe the procedure to be followed while rejecting the claim in respect of medical attendance/treatment. (5)
- 14. Choose the correct answers from the following alternatives: (5×2=10)
 - (a) Treatment at the consulting room of the AMA should be limited to the administration of **injections/surgeries** only.
 - (b) Expenses in connection with an operation for sterilization are **refundable/not refundable** even if it is intended to serve as a measure of family limitation.
 - (c) Medical reimbursement claim should be preferred within **3/6** months from the date of completion of treatment.
 - (d) An advance paid to the official is to be adjusted against the relevant claim and the balance, if any, should be recovered from pay in **6/4** equal installments
 - (e) The duration of treatment for mental diseases can be extended for a maximum period of **three/five** years.