

MIZORAM PUBLIC SERVICE COMMISSION

**LIMITED DEPARTMENTAL EXAMINATIONS OF LOWER DIVISION CLERK FOR PROMOTION
TO UPPER DIVISION CLERK UNDER GOVERNMENT OF MIZORAM
DECEMBER, 2010**

PAPER - V

Time Allowed : 3 hours

Full Marks : 100

Figures in the margin indicate full marks for the questions.

Attempt all questions.

GROUP 'A'

[C.C.S (Leave) Rules, 1972]

1. Enumerate the various kinds of leave that can be availed of by a Government Servant with production of medical certificates. (5)
2. Fill in the blanks with appropriate words:- (10)
 - (a) Leave should not ordinarily be denied during the last _____ years of service.
 - (b) Earned leave may be combined with any other kind of leave except _____
 - (c) Leave sanctioning authority may secure _____ medical opinion, if considered necessary for grant of leave on medical ground.
 - (d) Leave may not be granted to a Government Servant under _____
 - (e) Wilful absence from duty after the expiry of leave renders a Government Servant liable to _____ action
 - (f) _____ can be taken for half day also.
 - (g) Leave cannot be claimed as a matter of _____
 - (h) Earned leave can be availed upto _____ days at a time.
 - (i) _____ leave shall not be debited against the leave account.
 - (j) No Government Servant shall be granted leave of any kind for continuous period exceeding _____ years.

- 3. Define any three of the following in relation to C.C.S (Leave) Rules, 1972 (3×3=9)**
- (a) Requisite Bonds
 - (b) Paternity Leave
 - (c) Competent authority to sanction special Disability Leave
 - (d) Vacation Department
- 4. Under what circumstances can Extraordinary Leave be granted? (6)**
- 5. Calculate Earned Leave at the credit of Pu Biaka from the particulars given below:- (10)**
- Earned Leave at Credit on 1.7.2008 : 200 days
Availed EL 1) for 10 days from 1.10.2008
2) for 20 days from 1.4.2009
Find out E.L Credit on 1.1.2010
- 6. What is the maximum amount of Study Leave that can be granted to eligible Government Servant? (5)**
- 7. State whether the following statements are 'True' or 'False': (5×2=10)**
- (a) 'Leave not due' is limited to half pay leave to be earned subsequently.
 - (b) Maternity leave is granted on full pay.
 - (c) Half pay leave is calculated at 25 days for each completed year of service.
 - (d) Commuted leave not exceeding half the amount of half pay leave due can be taken on medical certificate.
 - (e) Hospital leave is admissible to all Government Servants.
- 8. Pick out the correct answers which relates to Special Casual Leave:- (5)**
- (a) Sports events
 - (b) Elections
 - (c) Revision of Pay
 - (d) Cultural activities
 - (e) Foreign visit
 - (f) Leave salary
 - (g) Natural calamities
 - (h) Mountaineering Expeditions

GROUP 'B'
(L.T.C Rules)

9. State whether the following statements are 'True' or 'False': **(5×2=10)**
- (a) L.T.C is eligible to an employee with one year of continuous service.
 - (b) If an official is under suspension, the concession is admissible only to his family members.
 - (c) Advance of LTC is permissible for outward journey only.
 - (d) LTC is admissible to step-parents wholly dependent on the Government Servant.
 - (e) LTC is not admissible to an escort accompanying a handicapped Government Servant proceeding on LTC.
10. Write short note on LTC to Home Town. **(5)**
11. Choose family members of a Government Servant to whom LTC is permissible: **(5)**
- (a) Government Servant's wife.
 - (b) Grandson of a Government Servant.
 - (c) Unmarried minor brother residing with Government Servant.
 - (d) Two surviving unmarried children wholly dependent on the Government Servant.
 - (e) Children of widowed sister.
 - (f) Stepchildren wholly dependent on the Government Servant.
 - (g) Widowed sister residing with the Government Servant.

GROUP 'C'
[C.C.S (M.A) Rules]

12. Define 'Family' in relation to C.C.S (Medical Attendance) Rules, 1944. **(5)**
13. Define any 3 (three) of the following : **(3×3=9)**
- (a) Authorised Medical Attendants
 - (b) Kidney transplant
 - (c) Medical Advance
 - (d) Recognised Hospitals.

14. Choose the correct answers:

(6×1=6)

- (a) The treatment at the consulting room of AMA is limited to 10/15 days.
- (b) The claim for medical re-imburement should be received within 2/3 months.
- (c) Application for medical advance should be accompanied by necessary Certificate from the Medical Officer/Head of Department.
- (d) Medical Treatment for abroad requires a Certificate from Standing Committee/Head of Office established for the purpose.
- (e) Malaria PF/Leprosy is one of the Special diseases.

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