MIZORAM PUBLIC SERVICE COMMISSION

LIMITED DEPARTMENTAL EXAMINATIONS OF LOWER DIVISION CLERK FOR PROMOTION TO UPPER DIVISION CLERK UNDER GOVERNMENT OF MIZORAM

DECEMBER, 2010

PAPER - V

Time Allowed : 3 hours

Full Marks : 100

Figures in the margin indicate full marks for the questions.

Attempt all questions.

GROUP ‘A’

[C.C.S (Leave) Rules, 1972]

1. Enumerate the various kinds of leave that can be availed of by a Government Servant with production of medical certificates. (5)

2. Fill in the blanks with appropriate words:- (10)

(a) Leave should not ordinarily be denied during the last _______ years of service.

(b) Earned leave may be combined with any other kind of leave except _______

(c) Leave sanctioning authority may secure _______ medical opinion, if considered necessary for grant of leave on medical ground.

(d) Leave may not be granted to a Government Servant under _______

(e) Wilful absence from duty after the expiry of leave renders a Government Servant liable to _______ action

(f) _______ can be taken for half day also.

(g) Leave cannot be claimed as a matter of _______

(h) Earned leave can be availed upto _______ days at a time.

(i) _______ leave shall not be debited against the leave account.

(j) No Government Servant shall be granted leave of any kind for continuous period exceeding _______ years.
3. Define any three of the following in relation to C.C.S (Leave) Rules, 1972 (3×3=9)
   (a) Requisite Bonds
   (b) Paternity Leave
   (c) Competent authority to sanction special Disability Leave
   (d) Vacation Department

4. Under what circumstances can Extraordinary Leave be granted? (6)

5. Calculate Earned Leave at the credit of Pu Biaka from the particulars given below:-
   Earned Leave at Credit on 1.7.2008 : 200 days
   Availed EL 1) for 10 days from 1.10.2008
   2) for 20 days from 1.4.2009
   Find out E.L Credit on 1.1.2010 (10)

6. What is the maximum amount of Study Leave that can be granted to eligible Government Servant? (5)

7. State whether the following statements are ‘True’ or ‘False’: (5×2=10)
   (a) ‘Leave not due’ is limited to half pay leave to be earned subsequently.
   (b) Maternity leave is granted on full pay.
   (c) Half pay leave is calculated at 25 days for each completed year of service.
   (d) Commuted leave not exceeding half the amount of half pay leave due can be taken on medical certificate.
   (e) Hospital leave is admissible to all Government Servants.

8. Pick out the correct answers which relates to Special Casual Leave:- (5)
   (a) Sports events
   (b) Elections
   (c) Revision of Pay
   (d) Cultural activities
   (e) Foreign visit
   (f) Leave salary
   (g) Natural calamities
   (h) Mountaineering Expeditions
GROUP ‘B’
(L.T.C Rules)

9. State whether the following statements are ‘True’ or ‘False’:  
   (5×2=10)
   (a) L.T.C is eligible to an employee with one year of continuous service.
   (b) If an official is under suspension, the concession is admissible only to his family members.
   (c) Advance of LTC is permissible for outward journey only.
   (d) LTC is admissible to step-parents wholly dependent on the Government Servant.
   (e) LTC is not admissible to an escort accompanying a handicapped Government Servant proceeding on LTC.

10. Write short note on LTC to Home Town.  

11. Choose family members of a Government Servant to whom LTC is permissible:  
   (5)
   (a) Government Servant’s wife.
   (b) Grandson of a Government Servant.
   (c) Unmarried minor brother residing with Government Servant.
   (d) Two surviving unmarried children wholly dependent on the Government Servant.
   (e) Children of widowed sister.
   (f) Stepchildren wholly dependent on the Government Servant.
   (g) Widowed sister residing with the Government Servant.

GROUP ‘C’
[C.C.S (M.A) Rules]


13. Define any 3 (three) of the following:  
   (3×3=9)
   (a) Authorised Medical Attendants
   (b) Kidney transplant
   (c) Medical Advance
   (d) Recognised Hospitals.
14. Choose the correct answers: \((6\times1=6)\)

(a) The treatment at the consulting room of AMA is limited to 10/15 days.

(b) The claim for medical re-imbursement should be received within 2/3 months.

(c) Application for medical advance should be accompanied by necessary Certificate from the Medical Officer/Head of Department.

(d) Medical Treatment for abroad requires a Certificate from Standing Committee/Head of Office established for the purpose.

(e) Malaria PF/Leprosy is one of the Special diseases.

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