

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO CATEGORY-V OF
MIZORAM SECRETARIAT SERVICE
2011

PAPER - V

Time Allowed : 3 hours

Full Marks : 100

The figures in the margin indicate full marks for the questions.

A. Central Secretariat Manual of Office Precedure (20 Marks)

1. Define the following terms: (4×2=8)
 - (a) Security Grading
 - (b) Reference Folder
 - (c) Come-back case
 - (d) Urgent Dak
2. Who is the Head of Administrative Departments of the Government of Mizoram? (1)
3. Mention any 3(three) functions/responsibilities of the Ministry or the Administrative Department. (3×2=6)
4. Rearrange the following in the correct order of precedence. (5)
 - (a) Cabinet Ministers of the State within their respective States
 - (b) Former Presidents of India
 - (c) Members of Planning Commission
 - (d) Governor of the State within their respective States
 - (e) Chief Ministers of the State within their respective States

B. Rules of Procedure and Conduct of Business in Mizoram Legislative Assembly
(15 Marks)

5. What is the sitting time (hour) of the State Legislative Assembly prescribed by the Rules of Procedure etc. mentioned above? (2)
6. What are the differences of answering Unstarred Questions and Starred Questions? (3)

(Contd. 2)

7. How many Starred Questions can be asked by one member of the Legislative Assembly on any day? (3)
8. Which Article of Indian Constitution states that the Governor may address the State Assembly? (2)
9. How can a Bill be introduced by a member of Legislative Assembly (other than a Minister) and what are the required statements to be enclosed with the Notice? (5)

C. The Constitution of India (20 Marks)

10. Under what Article of the Constitution of India is it mentioned that any laws in force, inconsistent with the provisions of the Fundamental Rights of the Constitution should be void? (3)
11. Is there any Constitutional provision guaranteeing equal opportunity for all citizens relating to employment or appointment to any Office under the State? Enumerate. (5)
12. Can a citizen of India accept 'title' conferred by foreign country? Quote relevant Article on the Constitution of India. (3)
13. Can a person be prosecuted and punished for the same offence more than once? Justify. (5)
14. Separation of Judiciary from the Executive is provided by which Article of the Constitution of India? (2)
15. Which Article of the Constitution of India guarantees any person's equality and equal protection of the laws within India? (2)

D. Govt. of Mizoram (Allocation of Business Rules), 1987 (20 Marks)

16. Under the Rules mentioned above, the following businesses are placed under what Department of the Government of Mizoram? (5)
 - (a) State Soil Survey Organisation
 - (b) Grazing Ground Development
 - (c) Control and Prevention of Fire
 - (d) Essential Commodities Act
 - (e) Inner Line Regulations

E. Government of Mizoram (Transaction of Business Rules), 1987 (10 Marks)

17. What are the posts included by the term "Secretary", according to the Rules mentioned above? (2)
18. In whose name is every order or instruments of the Government made or executed? Mention Section of Rules. (1)

19. Which Department is responsible to examine and report all proposals for increase or reduction of tax? (1)
20. Which Department is authorized by the Rules mentioned above to make schemes pertaining to replacement of jhooming system? (2)
21. Mention 4 (four) cases only that should be submitted to the Governor through the Chief Minister. (4)

F. Manual on Establishment and Administration (Confirmation and Seniority)
(25 Marks)

22. Define 'Selection method' in respect of promotion. (5)
23. How many officers are to be considered for promotion against Selection Posts in respect of 5 vacancies? (2)
24. What is the Bench Mark prescribed for all Group 'B' posts? (2)
25. What are the Full forms of PAR & CR? (2)
26. What is 'Non Selection Method' in respect of promotion? Mention two differences of 'Non Selection method' to 'Selection Method'. (5)
27. What is the crucial date for determining eligibility of officers for promotion in case there is vacancy in the year 2005-2006? (2)
28. How is the seniority of the Government Servant of regular appointee determined? (3)
29. When is the Government Servant of regular appointee entitled to confirmation? (2)
30. Mention two points of consideration for awarding exemption in passing typing tests for LDCs. (2)

G. The Mizoram State Act, 1986 (5 Marks)

31. What does the above mentioned Act say about the condition of services of All India Service Officers who were working in the Union Territory of Mizoram on attaining statehood by Mizoram? (2)
32. Mention in brief the provisions laid down by Section 43 of the Act regarding continuance of existing laws and their adaptations. (3)