

**MIZORAM PUBLIC SERVICE COMMISSION**

**LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO**

**SUB-INSPECTOR (MINISTERIAL) UNDER HOME (POLICE) DEPARTMENT,  
GOVERNMENT OF MIZORAM. MARCH -2020**

**PAPER - II**

Time Allowed : 3 hours

Full Marks : 100

*Marks for each question is indicated against it.*

*Attempt all questions.*

**GROUP 'A' : T.A. RULES**

1. What are the different kinds of Travelling Allowances which may be drawn by Government servants in different circumstances? (5)
2. Define *any 3 (three)* of the following : (3×2=6)
  - (a) Mileage allowance
  - (b) Daily allowance for enforced halt
  - (c) Temporary transfer
  - (d) Headquarters
3. Fill in the blanks : (5×2=10)
  - (a) A \_\_\_\_\_ travelling allowance may not be drawn during leave.
  - (b) Officers of the rank of \_\_\_\_\_ and above may be declared as their own Controlling Officers.
  - (c) Full daily allowance for first \_\_\_\_\_ days is admissible to Government servants to undergo a course of training in India.
  - (d) Air lifting of dead - body of a Government servant by air on \_\_\_\_\_ flight is permissible.
  - (e) No \_\_\_\_\_ is to be allowed where no change of residence is involved.
4. What is the admissibility of Travelling Allowances? (4)
  - (a) Government servant under suspension to attend departmental enquiry.
  - (b) Absence from headquarters on official duty for a period exceeding six hours but not exceeding twelve hours.
5. What are the duties of a Controlling Officer before signing or countersigning a Travelling allowance claim? (5)
6. How is belated claims of Travelling Allowance regulated? (3)

**GROUP 'B' : C.C.S (LEAVE) RULES, 1972**

7. Under what circumstances can Extraordinary leave be granted to Government servants? (5)
8. Fill in the blanks with appropriate words :- (5×2=10)
- (a) Leave may not be granted to a Government servant under \_\_\_\_\_.
  - (b) An application for leave on medical certificate made by Gazetted Government servant shall be accompanied by a Medical Certificate in Form \_\_\_\_\_.
  - (c) Rule \_\_\_\_\_ of CCS (Leave ) Rules, 1972 relates to Leave Account.
  - (d) Wilful absence from duty after the expiry of leave renders a Government servant liable to \_\_\_\_\_.
  - (e) Period of overstay of leave does not count for \_\_\_\_\_ in a time scale.
9. Calculate Earned Leave at the credit of Pu Biaka from the particulars given below :- (5)
- Earned Leave at credit on 01.01.2017 - 150 days
- Availed Earned Leave : (1) from 01.03.2017 to 15.03.2017  
(2) from 01.05.2018 to 20.05.2018
- Availed Paternity Leave from 02.10.2018 to 11.10.2018
- Find out Earned Leave credit on 01.01.2019
10. Define *any 3 (three)* of the following in relation to C.C.S (Leave) Rules, 1972. (3×3=9)
- (a) Leave salary (b) Commuted leave
  - (c) Maternity leave (d) Hospital leave
11. Enumerate the various kinds of leave that can be availed of by a Government servant with production of medical certificates. (4)

**GROUP 'C' : F.R. VOL.I**

12. Define *any 5 (five)* of the following : (5×2=10)
- (a) Cadre (b) Tenure post
  - (c) Foreign service (d) Month
  - (e) Permanent post (f) Subsistence grant
13. What procedure should be followed in respect of Government servants working in a particular Department who apply in response to advertisements inviting applications for post in other Government Departments? (5)
14. What are the conditions on which service counts for increments in a time scale? (5)
15. How will you calculate the Standard licence fee in the case of residences owned by Government? (5)
16. What is the procedure to be followed for relinquishment of charge of office in the case of a retiring Government servant when the day on which he is due to retire happens to be closed holiday? (5)
17. What will be the dates of commencement of Joining time if a Government servant on transfer in the interest of public service :- (4)
- (a) Handed over charge of his office on 01.04.2019 (FN)
  - (b) Handed over charge of his office on 17.06.2019 (AN)