

MIZORAM PUBLIC SERVICE COMMISSION

LIMITED DEPARTMENTAL EXAMINATIONS OF ASSISTANT SUB-INSPECTOR FOR PROMOTION TO SUB-INSPECTOR (M) UNDER HOME (POLICE) DEPARTMENT, GOVERNMENT OF MIZORAM. FEBRUARY, 2016

PAPER - IV

Time Allowed : 3 hours

FM : 100

Marks for each question is indicated against it.

CTR

1. Fill in the blanks: **(10×1=10)**
 - (a) Receipts for all sums exceeding _____ must be stamped, unless they are exempted from stamp duty.
 - (b) Every officer receiving money on behalf of the Government should maintain a _____ in Form T.R. -4.
 - (c) All monetary transactions should be entered in the cash book as soon as they _____.
 - (d) Money may not be withdrawn from the Government Account except by presentation of _____.
 - (e) A bill or a Cheque becomes a _____ only when it is receipted and stamped _____.
 - (f) Treasury Officer shall check the arithmetical computations on _____.
 - (g) Bills for monthly pay and fixed allowances of Government servants may be signed at any time not earlier than _____ days before the last working day of the month.
 - (h) All monetary transactions should be entered in the cash book as soon as they _____ and attested by the Head of the Office in the token of _____.
2. Define **any 5 (five)** of the following: **(5×3=15)**

(a) Administrator	(b) Competent Authority
(c) Government Account	(d) Comptroller and Auditor-General
(e) Public Account	(f) Reserve Bank
3. Differentiate between Consolidated Fund and Contingency Fund. **(5)**
4. Mention **any 5 (five)** circumstances under which Treasury Officer may permit withdrawal from treasury. **(5×1=5)**
5. Write down **5 (five)** instructions with regard to the preparation and form of bills. **(5×1=5)**
6. Answer **any 2 (two)** of the following: **(2×5=10)**
 - (a) Can the Head of Office authorise any Gazetted Officer to sign a bill or order on his behalf? If yes, narrate the procedure.
 - (b) Mention the time limit for payment of Cheque and mention the responsibility of drawing officer toward all corrections and alterations in a Cheque.
 - (c) Write down the check to be applied at treasury by Treasury Accountant and Treasury Officer before passing an order for payment of claims against the Government.

MA Rules

7. Define and elaborate **any two (2)** of the following as per the provisions of CS (MA) Rules, 1944. (2×5=10)
- (a) Medical Attendance (b) Treatment
(c) Family
8. Write down the procedure for reimbursement of any amount paid by a Government servant on account of his medical treatment/ attendant and also state whether his Controlling Officer can reject any claim, if so on what ground? (5×2=10)
9. Attempt **any 2 (two)** of the following: (2×10=20)
- (a) What are the types of Dental treatment that can be reimbursed under CS (MA) Rules?
(b) On what conditions can accommodation of higher class be reimbursable?
(c) How will you regulate the reimbursement claim of medical expenses when husband and wife are Govt. servants?
10. Choose the correct answer: (10×1=10)
- (a) An amount of advance for indoor treatment in hospital and out-patient treatment for cancer, etc. where the duration of treatment is 3 months or less is **Rs.10,000/Rs.36,000**.
(b) The ceiling limit of **Rs.1000/Rs.2,000** for complete denture is admissible under CS(MA) Rules, 1944.
(c) Cash memos for purchase of medicines must be countersigned by the **Concerned Officer/ Doctor prescribing the medicines**.
(d) Medical allowance of **Rs.100/150** per month per employee working in the interior where no Authorised Medical Attendant is available within a radius of 5 km may be granted.
(e) Expenses in connection with an operation of sterilisation are **refundable/not refundable**, even if it is intended to serve as a measure of family limitation.
(f) The duration of treatment for Mental Diseases can be extended for a maximum period of **2/3** years.
(g) The maximum period of treatment in respect of T.B. is **12/24** months.
(h) Age limit for dependent Son is till he attains the age of **24/25** years.
(i) For reimbursement of clinical tests paid to private practitioners the **AMA/MO** should certify the charges if it does not exceed Rs. **300/500**.

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