

# MIZORAM PUBLIC SERVICE COMMISSION

## LIMITED DEPARTMENTAL EXAMINATIONS OF SUB-INSPECTOR FOR PROMOTION TO INSPECTOR UNDER HOME (POLICE) DEPARTMENT, GOVERNMENT OF MIZORAM. MAY, 2016.

### PAPER - III

Time Allowed : 3 hours

FM : 100

*Marks for each question is indicated against it.*

*Attempt all questions*

1. Define **any three** of the following: **(3×2=6)**
    - (a) Current file
    - (b) Docketing
    - (c) Fresh receipt
    - (d) Paper under consideration (PUC)
  2. What do you mean by Attached and Subordinate Offices? Mention the general responsibilities and function of Attached and Subordinate Office? **(6)**
- OR**
- Describe how the businesses of the Government are transacted? **(6)**
  3. Write four general guidelines for noting. **(4)**
  4. What do you mean by Authentication of Government Orders? **(4)**

### **GROUP "B" (20 MARKS)**

*CCS (CCA) RULES, 1965*

5. How appointments to other Services and Posts other than Central Civil Services/Posts, Group "A" be made as provided under Rule 9 of the CCS (CCA) Rules, 1965? **(4)**
6. Describe how a Government servant shall be deemed to have been under suspension by an order of Appointing Authority? **(4)**
7. Mention statutory major penalties which are provided under Rule 11 of the CCS (CCA) Rules, 1965? **(6)**
8. Write short note on: **(2×3=6)**
  - (a) Written statement of defence
  - (b) Ex parte inquiry
  - (c) Defence Assistant

**GROUP “C” (20 MARKS)**

*CCS (CONDUCT) RULES, 1964*

9. Mention four (4) things which are essential qualities of conduct to be maintained by a Government servant as enumerated under Rule 3 (1) of the CCS (Conduct) Rules, 1964? (4)

**OR**

Mention four (4) things which are essential qualities of conduct to be maintained by a Government servant as enumerated under Rule 3 (2) of the CCS (Conduct) Rules, 1964? (4)

10. Mention what are the general restrictions imposed on a Government servant in regard to taking part in politics and elections? What action by a Government servant does not amount to contravention of Rule 5 (4) of the CCS (Conduct) Rules, 1964? (4+2=6)
11. Define “Strike”. What are the restrictions imposed on a Government servant by the CCS (Conduct) Rules, 1964 in regard to demonstration and strike? (5)
12. What are the restrictions imposed on a Government servant in regard to consumption of intoxicating drinks and drugs? (5)

**GROUP “ D” (20 MARKS)**

*CCS (PENSION) RULES, 1972*

13. Define any two the following: (4)
- (a) Foreign service
  - (b) Local Fund administered by Government
  - (c) Qualifying Service
14. “Future good conduct shall be an implied condition of every grant of pension and its continuance under the CCS (Pension) Rules, 1972”- Comment with reference to the provisions of Rule 8 of the CCS (Pension) Rules, 1972. (5)

**OR**

Describe how the President has the right to withhold or withdraw pension? (5)

15. Mention the conditions subject to which service shall qualifies for pension. (4)
16. Describe how past service rendered by a Government shall be counted towards qualifying service for pension as a result of reinstatement? (3)
17. Describe how an Invalid Pension may be granted to a Government servant? (4)

**GROUP “E” (20 MARKS)**

*CCS (LEAVE) RULES, 1972*

18. Describe the following general conditions with reference to the CCS (Leave) Rules, 1972. (2+3+2= 7)
- (a) Right to leave
  - (b) Commutation of one kind of leave into another
  - (c) Maximum amount of continuous leave

19. Explain how leave to a Government servant who is unlikely to be fit to return to duty is regulated? (6)

**OR**

If a Government servant is recalled to duty before the expiry of his leave, such recall to duty be treated as compulsory in all cases. Mention how such recall to duty shall effect the entitlement of the Government servant? (6)

20. Mention how Earned Leave is calculated under the CCS (Leave) Rules, 1972. (4)

21. Describe any one of the following: (3)

(a) Paternity Leave

(b) Child Adoption Leave

\* \* \* \* \*