

MIZORAM PUBLIC SERVICE COMMISSION

LIMITED DEPARTMENTAL EXAMINATIONS OF LOWER DIVISION CLERK FOR PROMOTION TO UPPER DIVISION CLERK UNDER VARIOUS DEPARTMENTS, GOVERNMENT OF MIZORAM. OCTOBER, 2014

PAPER - V

Time Allowed : 3 hours

FM : 100 PM : 35

Marks for each question is indicated against it.

Attempt all questions.

GROUP 'A'

(C.C.S (LEAVE) RULES, 1972)

1. What are the special kinds of leave other than study leave that can be availed of by a Government Servant? (8)
2. Fill in the blanks with appropriate words. (10×1=10)
 - (a) Medical Certificate is not necessary for Leave not due in continuation of _____ leave.
 - (b) Leave cannot be claimed as a matter of _____.
 - (c) No leave shall be granted to a Government Servant beyond the date of his _____.
 - (d) The C.C.S (Leave) Rules, 1972 shall not apply to persons paid from _____.
 - (e) The maximum amount of Study Leave which may be granted to a Government Servant shall be ordinarily _____ months at any one time.
 - (f) Every application for Study Leave shall be submitted through _____ to the authority competent to grant leave.
 - (g) Leave shall not ordinarily be denied during the last _____ years of service.
 - (h) _____ can be taken for half day also.
 - (i) Wilful absence from duty after the expiry of leave renders a Government Servant liable to _____ action.
 - (j) No Government Servant shall be granted leave of any kind for continuous period exceeding _____ years.
3. What is Commuted Leave? Under what conditions can Commuted Leave be granted to Government Servants? (8)
4. Define any three of the following in relation to C.C.S (Leave) Rules, 1972:- (3×3=9)
 - (a) Paternity Leave
 - (b) Leave account
 - (c) Extraordinary leave
 - (d) Half pay leave
 - (e) Leave Salary

5. Calculate Earned Leave at the credit of Pu Thanga UDC from the particulars given below:- (10)

Earned Leave at credit on 1.1.2012 : 150 days.

Availed Earned Leave (1) for 20 days from 1.8.2012

(2) for 15 days from 1.4.2013.

Find out Earned Leave credit on 1.7.2014.

6. Pick out the correct answers which relate to Special Casual Leave: (5)

(a) Competitive Examinations

(e) Vacation Departments

(b) Bond in Form 7

(f) Cultural activities

(c) National Sports Federation

(g) Trekking Expeditions

(d) Leave Salary

(h) Sports events

7. State whether the following Statements are 'True' or 'False' : (5×2=10)

(a) Departmental leave relates to Rule 49 of C.C.S (Leave) Rules, 1972.

(b) Full pay and allowances shall not be paid during study leave.

(c) Hospital leave is admissible to all Government Servants.

(d) 'Leave not due' is limited to half pay leave to be earned subsequently.

(e) C.C.S (Leave) Rules, 1972 is applicable to members of the All India Services.

GROUP 'B'

(L.T.C. RULES)

8. Fill in the blanks with appropriate words: (5×2=10)

(a) Leave Travel Concession to home town is allowed once in a block of _____ calendar years.

(b) L.T.C is admissible to an employee with _____ year of continuous service on the date of journey.

(c) If an official is under _____, the concession is admissible only to his family members.

(d) L.T.C shall be admissible during any period of leave, including _____ and _____.

(e) Advance of L.T.C is limited to _____ of the estimated amount of the cost of the journey both ways.

9. Write short note on L.T.C to visit any place in India. (5)

10. Choose family members of a Government Servant to whom L.T.C is permissible:- (5)

(a) Judicially separated wife;

(b) Government Servant's wife or husband;

(c) Two surviving unmarried children wholly dependent on the Government Servant;

(d) Children of widowed daughters;

(e) Unmarried minor brothers residing with Government Servant;

(f) Children taken as wards;

(g) Grandson of a Government Servant;

(h) Parents.

GROUP 'C'

(C.S. (M.A) RULES)

- 11.** Pick out the correct answers to whom Central Services (Medical Attendance) Rules, 1944 shall apply:- **(5)**
- (a) Retired Government officials;
 - (b) A probationer;
 - (c) Government servants who are on leave preparatory to retirement;
 - (d) Officers of the All India Services;
 - (e) State Government servants on deputation with the Central Government;
 - (f) Civilians paid from Defence Services Estimates;
 - (g) Government servants who are on leave or deputation abroad;
 - (h) Apprentices who are in the whole-time service of Government.
- 12.** Define any three of the following :- **(3×3=9)**
- (a) Medical Treatment
 - (b) Authorised Medical Attendant
 - (c) Reimbursement of diet charges
 - (d) Reimbursement of charges for treatments taken in Recognised Private Hospitals.
- 13.** Choose the correct answers:- **(6×1=6)**
- (a) Malaria/Diabetes is one of the Special diseases.
 - (b) The limit of ten days' treatment at the consulting room of AMA may be increased to 40/30 days.
 - (c) The claim for medical reimbursement should be received within 2/3 months.
 - (d) Dearness Allowance/ Non-Practising Allowance is to be treated as 'Pay' for all Service matters.
 - (e) Medical treatment for abroad requires a Certificate from Standing Committee/ Head of Department.
 - (f) Cases of 'medical treatment' requiring hospitalisation will normally be referred to recognised Hospital by the concerned Department/Authorised Medical Attendant for admission.

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