

# MIZORAM PUBLIC SERVICE COMMISSION

## LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO JUNIOR GRADE OF MIZORAM SECRETARIAT SERVICE (JR. GR. OF M.S.S) UNDER GOVERNMENT OF MIZORAM. AUGUST -2019

### PAPER - IV

Time Allowed : 3 hours

Full Marks : 100

*Marks for each question is indicated against it.*

*Attempt all questions.*

### CCS (CCA) RULES, 1965

1. What is meant by 'Appointing Authority', in relation to a Government servant, under CCS (CCA) Rules? (5)
2. What are the occasions under which a Government servant shall be deemed to have been placed under suspension by the Appointing Authority? (5)
3. What are the 'Minor Penalties' that may be imposed on a Government servant under CCS (CCA) Rules? (5)
4. What are the documents that are required to be forwarded to the Inquiring Authority by the Disciplinary Authority in a disciplinary case? (5)
5. What are the circumstances under which penalties can be imposed on a Government servant by a Disciplinary Authority under Rule 19 of CCS (CCA) Rules without following the procedure laid down for inflicting such penalties. What are its limitations? (8)
6. What are the orders against which no appeal lies? (3)
7. Write short notes on: (2×2=4)
  - (a) Memorandum of charges
  - (b) Censure and Warning

### CCS (TEMPORARY SERVICE) RULES, 1965

8. Define 'Temporary Service'. What are the procedures to be adopted by the Appointing Authority while serving a notice to the temporary Government servant for termination of service? (2+3=5)

**CCS (CONDUCT) RULES, 1964**

9. Write down any 3 (three) tenets under Rule 3 (1) of CCS (Conduct) Rules which every Government servant should adhere to at all times. (3)
10. What constitutes 'sexual harassment' in the context of Rule 3-C (2)(a) of the CCS (Conduct) Rules. (5)
11. What are the conditions under which Government servants can take part in politics and elections under Rule 5 (4) of CCS (Conduct) Rules? (2)
12. Mention the assets and liabilities on which every Government servant shall submit a return on his first appointment to any service or post? (5)
13. Define 'gift'. State the maximum value of gift which a Government servant may accept on occasions such as weddings, anniversaries, funerals or religious functions without making a report to the Government. (2+3=5)
14. What restrictions are imposed on Government servants regarding consumption of intoxicating drinks and drugs? (5)

**CCS (LTC) RULES, 1988**

15. What are the three types of Leave Travel Concession under CCS (LTC) Rules? (3×1=3)
16. Define 'home town'. Can home town once declared be changed? If so, on what conditions? (2)

**CCS (MEDICAL ATTENDANCE) RULES, 1944**

17. What does the term 'Authorised Medical Attendant' mean where no Medical Officer is appointed? Can a Medical Officer be his own AMA? Justify your answer. (3+2=5)

**OR**

What are the conditions under which a Government servant is permitted to claim Travelling Allowance for medical attendance? Name at least two special diseases. (3+2=5)

18. State whether the following are 'True' or 'False'. (5×1=5)
  - (a) The term 'family' for the purpose of CCS (Medical Attendance) Rules include widowed sisters.
  - (b) Grant of advances is admissible to Government servants and the members of their families as an out-patient in the case of TB/Cancer.
  - (c) No fees should be charged by the Medical Officer in receipt of a non-practising allowances for the professional services rendered to the Government servants and members of their families.
  - (d) Blood transfusion charges for the supply of blood to patients in hospitals are not refundable.
  - (e) Fees paid to specialist by Government servants for testing their eyesight for glasses at Government hospitals once every three years cannot be reimbursed.

**CCS (LEAVE) RULES, 1972**

- 19.** Write short notes on any 2 (two) of the following : **(2×5=10)**
- (a) Paternity Leave
  - (b) Leave not due
  - (c) Extraordinary Leave
- 20.** How is leave salary of Government servants calculated under CCS (Leave) Rules in the following cases? **(3×1=3)**
- (a) Earned Leave
  - (b) Half Pay Leave
  - (c) Extraordinary Leave
- 21.** What is the effect of dismissal, removal or resignation on the leave at the credit of a Government servant? **(2)**
- 22.** State whether the following are 'True' or 'False'. **(5×1=5)**
- (a) The CCS (Leave) Rules, 1972 is applicable to persons paid from contingencies.
  - (b) As a general rule, it is open to the Competent Authority to grant casual leave in combination with special casual leave.
  - (c) Leave may not be granted to a Government servant under suspension.
  - (d) A Government servant serving in a vacation Department is entitled to 'Earned leave' in respect of duty performed in a year in which he avails full vacations.
  - (e) A Government servant can be granted 'Leave preparatory to retirement' up to 300 days.

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