Attempt all questions.
The figures in the margin indicate full marks for the questions.

Section ‘A’ (80 Marks)
Fundamental Rules & Supplementary Rules

1. Write the definitions of any six of the following terms used in FR & SR: (6×5=30)
   (a) officiate
   (b) temporary post
   (c) tenure post
   (d) subsistence grant
   (e) ministerial servant
   (f) leave salary
   (g) foreign service
   (h) cadre
   (i) allotment

2. Duty may include service as a probationer or apprentice with certain provision. What is that provision? (4)

3. Shall a Government servant be treated as on duty or not on duty during the days of obligatory departmental examination? (1)

(Contd. 2)
4. Mention two conditions for treating training as duty. (4)

5. What does honorarium mean? (5)

6. Mention only one purpose of granting personal pay to a Government servant. (2)

7. For what purpose, a special pay used to be granted? (2)

8. What is meant by Time-scale pay? (5)

9. Mention three conditions for alteration of date of birth of a Government servant (9)

10. What are the provisions available in FR 56 for a Government servant to retire from Government servant before attaining the age of superannuation (voluntary retirement) (5)

11. Can a Government servant who is on extension of service after the prescribed date of retirement be promoted to a higher post? (1)

12. When shall a Government servant whose date of birth falls on first of a month and other than the first of a month retire from service on superannuation? (4)

13. Who is authorized to attest entry relating to the time spent in foreign service? (2)

(Contd. 3)
14. When shall verification of qualifying service be done? (2)

15. A service book can be shown to the Government servant concerned. Who will initiate it? (1)

16. A request for returning a service book is received from a Government servant who retired from service on superannuation. How will you deal with it? (3)

Section ‘B’ (20 marks)
Central Civil Service (Joining Time) Rules

17. To whom do CCS (Joining Time) Rules, 1979 apply? Mention only two categories of employees to whom this rule shall not apply. (5)

18. What are the conditions for crediting unavailed joining time into leave account of a Government servant as Earned leave? (5)

19. How many Joining time is admissible for transfer within the same station? (1)

20. When will Joining time commence if relinquishment of charge is made over in the forenoon and in the afternoon? (2)

21. When will the increment falling due during the Joining time be drawn? (2)

22. What is meant by Joining Time? (3)

(Contd. 4)
23. Can Joining time be combined with Earned Leave and Casual leave? (2)