

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATION FOR PROMOTION TO
BENCH CLERK GRADE - II UNDER LAW AND JUDICIAL DEPARTMENT
GOVERNMENT OF MIZORAM.
(SEPTEMBER - 2026)

PAPER - III

Time Allowed : 3 hours

Full Marks : 100

Pass Marks : 40

SECTION - A (Conventional Type Question)
(50 Marks)

*This section should be answered only on the Answer Sheet provided.
Marks for each question is indicated against it. Attempt all questions.*

1. Define the term “Honorarium” as provided in FR 9. (2)
2. What is meant by “compensatory allowance” under F.R. 9? (2)
3. What is “Foreign Service” under F.R. 9? (2)
4. What is “time-scale pay” under F.R. 9? (1)
5. Define “lien” as provided under F.R. 9. (2)
6. Under F.R. 9, what does the term “duty” include? Under what circumstances may a government servant be treated as on duty? (5)
7. Under F.R. 9, define the term “fee” and mention the incomes that are not included. (5)
8. Under F.R. 9, explain the term “pay”. (4)
9. Explain the conditions under which a government servant may receive fees under F.R. 46. (4)
10. For which category of government servants is maintenance of a service book not necessary under S.R. 197? (4)
11. A government servant is transferred to Foreign Service. What actions are needed to be taken regarding maintenance of his service book? (3)
12. What are the duties of Head of Office in relation to showing of Service Book to government servants under S.R. 202? (3)
13. What does S.R. 200 say about entry of suspension and every other interruption in the service book? (2)
14. What does S.R. 201 say about personal certificates of character? (1)
15. When a government servant while in transit on transfer, is directed to proceed to a place different from that indicated in the initial order of transfer, what is the joining time admissible to him? (3)
16. Name any 2 categories of employees to whom the Joining Time Rules do not apply. (2)
17. When does joining time commence if charge is handed over in the forenoon? (1)

18. Explain the rule regarding joining time when a government servant is transferred on his own request. (2)
19. State the joining time admissible under the CCS (Joining Time) Rules where the transfer involves continuous road journey of more than 200 km. (2)

SECTION - B (MCQ Type Question)
(50 Marks)

*All questions carry equal mark of 1. Attempt all questions.
This Section should be answered only on the OMR Response Sheet provided.*

1. "Allotment" under FR 9 refers to:
- (a) Assignment of official duties
 - (b) Allocation of funds
 - (c) Distribution of workload
 - (d) Grant of license to occupy Government accommodation for residence
2. Under FR 9, "Duty" includes:
- (a) Service as apprentice followed by confirmation
 - (b) Only confirmed service
 - (c) Any voluntary work
 - (d) Training outside India
3. "Fee" under FR 9 excludes:
- (a) Non-recurring payment from non-Government sources
 - (b) Unearned income like property rent and dividends
 - (c) Payments for sports participation as amateur
 - (d) Both (b) and (c)
4. Under F.R. 9, "cadre" refers to:
- (a) the total number of posts available in all departments under Government
 - (b) the strength of a service or part of a service sanctioned as a separate unit
 - (c) the list of officers eligible for promotion in a particular year
 - (d) the sanctioned hierarchy of permanent posts only
5. A Government servant receives his pay, with Government sanction, from a source other than the Consolidated Fund of India, State or Union Territory. Under F.R. 9, this is:
- (a) deputation service
 - (b) local fund service
 - (c) foreign service
 - (d) officiating service

6. A compensatory allowance under FR 9 is granted mainly to meet:
- (a) general household expenditure
 - (b) loss of future pension benefits
 - (c) expenditure from voluntary public service
 - (d) personal expenditure necessitated by special circumstances in which duty is performed
7. Which of the following is expressly included in “compensatory allowance”?
- (a) Sumptuary allowance
 - (b) Free sea passage outside India
 - (c) Travelling allowance
 - (d) Personal pay
8. Under FR 9, service as a probationer or apprentice counts as duty if:
- (a) it is followed by promotion
 - (b) the service lasts at least one year
 - (c) such service is followed by confirmation
 - (d) the employee is later transferred
9. Which income is excluded from “fee” under FR 9?
- (a) Payment routed indirectly through Government
 - (b) Recurring payment from a public body
 - (c) Non-recurring payment from a private body
 - (d) Income from property, dividends, and interest on securities
10. A Government servant may be treated as on duty during which of the following periods?
- (a) During any private study course undertaken by him in India
 - (b) During a course of instruction or training in India
 - (c) During leave taken after completion of training
 - (d) During the period before joining any Government service without prior entitlement
11. “Leave salary” means:
- (a) average pay during the last year of service
 - (b) a compensatory allowance during leave
 - (c) the monthly amount paid by Government to a Government servant on leave
 - (d) pay admissible only during earned leave
12. “Lien” is the title of a Government servant to hold:
- (a) any temporary post held by him
 - (b) only the post where he is physically working
 - (c) a post during suspension only
 - (d) on regular basis a post, including a tenure post, to which he has been appointed on regular basis
13. A Government servant “officiates” in a post when he:
- (a) permanently holds the post
 - (b) performs the duties of a post on which another person holds a lien
 - (c) is appointed to a post carrying no pay
 - (d) works during leave vacancy without order

14. A “permanent post” is one carrying a definite rate of pay sanctioned:
- (a) for one year
 - (b) until the incumbent retires
 - (c) without limit of time
 - (d) only for a project period
15. “Time-scale pay” rises by:
- (a) discretionary rewards
 - (b) annual honoraria
 - (c) periodical increments from a minimum to a maximum
 - (d) travelling allowance slabs
16. Under FR 9, “The Act” means:
- (a) the Constitution of India
 - (b) the Civil Services Act
 - (c) the Government of India Act
 - (d) the General Clauses Act
17. “Administrator” under FR 9 includes an Administrator of a Union Territory appointed by:
- (a) the Governor
 - (b) the Chief Secretary
 - (c) the Central Government
 - (d) the President under Article 239 of the Constitution
18. Which of the following is not included in compensatory allowance under FR 9?
- (a) Travelling allowance
 - (b) Allowance to meet special duty-related personal expenditure
 - (c) Allowance necessitated by special circumstances of duty
 - (d) Sumptuary allowance
19. “Honorarium” under FR 9 is remuneration for special work which is:
- (a) occasional or intermittent in character
 - (b) part of ordinary official duties
 - (c) regular and continuous
 - (d) payable only by private persons
20. “Joining time” under FR 9 means the time allowed to:
- (a) complete probation in a new post
 - (b) receive first salary in a new post
 - (c) join a new post or travel to or from a station to which posted
 - (d) take preparatory leave before joining
21. “Local Fund” under FR 9 includes revenues administered by bodies which come under Government control in matters such as:
- (a) sanction of budgets or creation/filling up of posts
 - (b) staff welfare and sports activities
 - (c) private audit and personal taxation
 - (d) confidential reports and disciplinary appeals

- 22.** Under FR 9, “Month” means:
- (a) thirty days
 - (b) twenty-eight working days
 - (c) four complete weeks
 - (d) a calendar month
- 23.** “Overseas pay” is granted in consideration of the fact that the Government servant is:
- (a) travelling outside his headquarters
 - (b) serving in a foreign service post
 - (c) serving in a country other than the country of his domicile
 - (d) receiving pay from a private foreign employer
- 24.** Under FR 9, “Personal pay” may be granted to save a Government servant from loss of substantive pay due to:
- (a) disciplinary reduction
 - (b) voluntary refusal of promotion
 - (c) unauthorized absence
 - (d) revision of pay or reduction otherwise than as a disciplinary measure
- 25.** A “tenure post” under FR 9 is:
- (a) a temporary post sanctioned for a project
 - (b) a post carrying no definite pay
 - (c) a permanent post which an individual Government servant may not hold for more than a limited period
 - (d) a post held only during probation
- 26.** Under FR 46, permission to perform outside service for remuneration is subject to:
- (a) only the employee’s willingness
 - (b) only the amount being non-recurring
 - (c) there being no detriment to official duties and responsibilities
 - (d) approval of the private body alone
- 27.** A fee under FR 46(a) may be:
- (a) non-recurring only
 - (b) recurring only
 - (c) non-recurring or recurring
 - (d) payable only as monthly salary
- 28.** The service for which a fee may be received under FR 46(a) must be:
- (a) material
 - (b) unrelated to the employee’s competence
 - (c) honorary only
 - (d) performed during leave only
- 29.** The note below FR 46(a) says permission to perform outside service for remuneration does not apply to acceptance of fees by:
- (a) audit officers for verification
 - (b) engineers for consultancy
 - (c) teachers for examination work
 - (d) medical officers in civil employ for professional attendance

- 30.** Under SR 202, Heads of Office must show Service Books to Government servants:
- (a) Every month
 - (b) Every six months
 - (c) Every year
 - (d) Only before retirement
- 31.** A Government servant who is on Foreign Service, upon his re-transfer to Government service, his service book shall be sent to:
- (a) Head of Office
 - (b) Drawing & Disbursing Officer
 - (c) Dealing Assistant
 - (d) Audit Officer
- 32.** As per SR 199, each entry in the service book of a government servant must be attested by the Head of his Office. If he himself is the Head of an Office, who shall attest the entry?
- (a) His immediate superior
 - (b) His immediate junior in the Office
 - (c) Drawing & Disbursing Officer in the Office
 - (d) Dealing Assistant in the Office
- 33.** Under SR 200, entries made in the service book of a Government servant regarding period of suspension shall be attested by:
- (a) The Head of Office
 - (b) The Drawing & Disbursing Officer
 - (c) The Accounts Officer
 - (d) The Attesting Officer
- 34.** Under SR 199, what must be recorded in the Service Book?
- (a) the verified service particulars required for pension, leave and retirement-related scrutiny
 - (b) the official record of appointments, pay fixation, increments, transfers and leave of a government servant
 - (c) every step in the official life of a government servant
 - (d) the administrative and financial entries necessary for service verification
- 35.** The _____ must see that all entries in the service book of a government servant are duly made and attested.
- (a) Head of the Office
 - (b) Administrative Head
 - (c) Superior
 - (d) Audit Officer
- 36.** In the case of a government servant on foreign service, his signature in the Service Book under S.R. 202 is to be obtained:
- (a) before the Service Book is sent to the Audit Officer
 - (b) after the Head of Office records the foreign service period
 - (c) only after he is finally re-transferred to Government service
 - (d) after the Audit Officer has made necessary entries connected with foreign service
- 37.** Which of the following entries would fall most directly under S.R. 200?
- (a) Entry of a period during which service was interrupted, with full details of its duration
 - (b) Entry of transfer from one office to another
 - (c) Entry of annual increment
 - (d) Entry of residential address of the Government servant

- 38.** Under SR 198, the Service Book must be maintained from:
- (a) confirmation
 - (b) completion of probation
 - (c) first increment
 - (d) the date of first appointment to Government service
- 39.** Under SR 201, personal certificates of character:
- (a) must always be entered in the Service Book
 - (b) must be entered only after promotion
 - (c) must not be entered unless the Head of Department so directs
 - (d) must be entered by the employee himself
- 40.** Under SR 197, a Service Book need not be maintained for Government servants whose particulars are recorded in:
- (a) a personal file maintained by the office
 - (b) the annual confidential report
 - (c) the pay bill register
 - (d) a history of services or service register maintained by an Audit Officer
- 41.** If the distance between old and new headquarters is **1001–2000 km**, the normal joining time admissible is:
- (a) 10 days
 - (b) 12 days
 - (c) 15 days
 - (d) 20 days
- 42.** If charge of the old post is handed over in the afternoon, joining time commences from:
- (a) The same afternoon
 - (b) The next working day after holiday
 - (c) The forenoon of the same day
 - (d) The following date
- 43.** In case of transfer at own request, the period between handing over charge and taking over charge may be treated as:
- (a) Compulsory waiting period
 - (b) Joining time
 - (c) Leave admissible at the request of the official
 - (d) Suspension period
- 44.** A Government servant who overstays joining time will:
- (a) Receive full pay but no allowances
 - (b) Have the period treated as earned leave
 - (c) Receive no pay or leave salary for the overstayal period
 - (d) Be automatically granted extension of joining time
- 45.** Joining time cannot be combined with:
- (a) Earned Leave
 - (b) Half Pay Leave
 - (c) Extraordinary Leave
 - (d) Casual Leave

46. Unavailed joining time may be credited Earned Leave account subject to a maximum of how many days?
- (a) 15 (b) 10
(c) 5 (d) 20
47. Joining time under CCS (Joining Time) Rules, 1979 refers to:
- (a) The period treated as leave between relinquishment of charge of the old post and assumption of charge of the new post.
(b) The time allowed to a government servant to join a new post or to travel to the station to which he is posted.
(c) The period granted to a government servant for making arrangements for transfer, including handing over charge and shifting residence.
(d) The time allowed only when a government servant is transferred in public interest from one headquarters to another involving change of residence.
48. Which of the following categories is not excluded from the application of the CCS (Joining Time) Rules, 1979?
- (a) Railway employees
(b) Government servants engaged on contract
(c) Work-charged staff under the Central Government
(d) Government servants not in whole-time employment of Government
49. Joining time is not admissible in case of temporary transfer if the period of transfer does not exceed:
- (a) 90 days (b) 120 days
(c) 180 days (d) 240 days
50. The CCS (Joining Time) Rules, 1979 apply to:
- (a) Railway employees
(b) Armed Forces personnel paid from Defence Services Estimates
(c) Government servants paid out of contingencies
(d) Government servants appointed in Civil Services and posts under the Central Government, including work-charged staff

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