

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATION FOR PROMOTION TO
BENCH CLERK GRADE - II UNDER LAW AND JUDICIAL DEPARTMENT
GOVERNMENT OF MIZORAM.
(SEPTEMBER - 2026)

PAPER - V

Time Allowed : 3 hours

Full Marks : 100

Pass Marks : 40

SECTION - A (Conventional Type Question)
(50 Marks)

*This section should be answered only on the Answer Sheet provided.
Marks for each question is indicated against it. Attempt all questions.*

1. Write short notes on: (2×4=8)
 - (a) Paternity Leave
 - (b) Maternity Leave
2. Mention at least 5 (five) general conditions governing the grant of leave under CCS (Leave) Rules, 1972. (5)
3. What is the effect of dismissal, removal or resignation on the leave at credit of a Government servant? (5)
4. What is the rate at which 'Earned Leave' is earned and credited to the leave account under the CCS (Leave) Rules, 1972? (5)
5. In what special circumstances can Extraordinary Leave be granted? (2)
6. Mention any 2 (two) categories of Government servants to whom the CCS (Leave) Rules, 1972 do not apply. (2)
7. How are the periods of overstay of leave treated in the case of Government servants and what salary do they get during such overstay? (3)
8. Define 'family' for the purpose of CS (MA) Rules, 1944. (5)
9. What is the age limit of an unmarried son and an unmarried daughter who are wholly dependent on a Government servant for reimbursement of medical claims? (2)
10. Can the Controlling Officer reject claims on medical attendance made by a government servant? If so, how? (3)
11. Define 'family for the purpose of availing the LTC facility as defined in Rule 4(d) of CCS (LTC) Rules, 1988. (5)
12. What is the dependency criterion for the purpose of LTC? Is it compulsory for the wife, parents and children to reside with Government employee to claim LTC? (3+2=5)

SECTION - B (MCQ Type Question)
(50 Marks)

*All questions carry equal mark of 1. Attempt all questions.
This Section should be answered only on the OMR Response Sheet provided.*

1. Leave account of a Government servant shall be maintained by the:
(a) Accounts Officer (b) Head of Office
(c) Concerned staff (d) None of the above
2. When a Government servant applies for a specific kind of leave, the leave Sanctioning Authority does not have the power to:
(a) Refuse (b) Alter
(c) Revoke (d) Sanction
3. Which leave cannot be combined with any other kind of leave?
(a) Earned Leave (b) Half Pay Leave
(c) Extraordinary Leave (d) Casual leave
4. Paternity Leave admissible to a male Government servant is:
(a) 20 days (b) 15 days
(c) 10 days (d) 7 days
5. Maximum no. of days for encashment of EL sanctioned to a Government servant after retirement/death is:
(a) 180 days (b) 120 days
(c) 300 days (d) 240 days
6. Minimum requisite service for study leave is:
(a) 5 years (b) 3 years
(c) 7 years (d) 4 years
7. In general, how many times can Maternity Leave be sanctioned to a married woman Government servant?
(a) One time (b) Two times
(c) No limit (d) Discretion of sanctioning authority
8. As per CCS (Leave) Rules, 1972 no Government servant shall be granted leave of any kind for a continuous period exceeding:
(a) 180 days (b) Two years
(c) Three years (d) Five years
9. A Government servant who remains absent from duty for a continuous period exceeding five years, with or without leave, shall be:
(a) Paid no emoluments
(b) Deemed to be retired compulsorily from government service
(c) Deemed to have resigned from the government service
(d) Dismissed from government service

10. As per Leave Rules, leave shall not be granted to a Government Servant whom a competent authority has decided to:
- (a) Dismiss from Government service
 - (b) Remove from Government service
 - (c) Compulsorily retire from Government service
 - (d) All of the above
11. A Government servant shall not be eligible for leave during:
- (a) Training
 - (b) Deputation
 - (c) Foreign service
 - (d) Suspension
12. What is the maximum number of days of Earned Leave that can be held at credit by a Government servant?
- (a) 300
 - (b) 200
 - (c) 250
 - (d) 180
13. The Maximum Earned Leave that may be granted at a time to any Government servant is:
- (a) 60 days
 - (b) 120 days
 - (c) 180 days
 - (d) 360 days
14. Earned Leave shall be credited to the leave account of Government servant at the rate of _____ days for each completed calendar month of service.
- (a) 1 ½ days
 - (b) 2 ½ days
 - (c) 3 days
 - (d) 5 ½ days
15. Half Pay Leave shall be credited to the leave account of the Government servant at the rate of _____ for each completed calendar month of service.
- (a) 5/3 days
 - (b) 2 ½ days
 - (c) 4 ½ days
 - (d) 3 days
16. What is the maximum no. of Earned Leave to be credited for person serving in Vacation Departments during a year?
- (a) 15 days
 - (b) 10 days
 - (c) 5 days
 - (d) 7 days
17. Earned Leave of _____ can be credited to a Government servant other than working in a Vacation Department in a half year.
- (a) 20 days
 - (b) 10 days
 - (c) 30 days
 - (d) 15 days
18. The half pay leave account of every Government servant shall be credited with Half Pay Leave in advance; in two instalments of _____ days each on the first day of January and July of every calendar year.
- (a) 15
 - (b) 5
 - (c) 10
 - (d) 7
19. Commuted Leave not exceeding half the amount of Half Pay Leave due may be granted to a Government servant on production of:
- (a) SR – 1 leave application
 - (b) Medical Records
 - (c) Medical Certificate
 - (d) Application in plain paper

20. A Government servant who has taken leave on medical certificate may not return to duty unless he has produced:
- (a) Charge Report
 - (b) SR- 1
 - (c) Medical certificate of fitness in Form 5
 - (d) All of the above
21. Government servant are not entitled to leave salary while availing:
- (a) Commuted Leave
 - (b) Half Pay Leave
 - (c) Child Care Leave
 - (d) Extraordinary Leave
22. A Government servant on leave shall not return to duty before the expiry of the period of leave unless he is permitted to do so by:
- (a) Head of the Department
 - (b) Head of the Office
 - (c) Authority which granted him leave
 - (d) Disciplinary Authority
23. Willful absence from duty after the expiry of leave renders a Government servant liable to:
- (a) Criminal prosecution
 - (b) Disciplinary action
 - (c) Dismissal from service
 - (d) Removal from service
24. Government servant who remains absent after the end of leave without sanction will be treated as on Half Pay Leave, the period in excess of such leave due being treated as:
- (a) Dies – non
 - (b) Leave not due
 - (c) Extraordinary Leave
 - (d) Commuted Leave
25. The word 'Vacation Department' according to the definition of leave rules means:
- (a) A department where workers from other departments come to work
 - (b) A department which does not count work done during vacation
 - (c) A department to which regular vacations are allowed
 - (d) A department which works during vacation
26. A Government servant's claim to leave is regulated by the rules in force at the time the leave is:
- (a) debited to the leave account
 - (b) applied and granted
 - (c) availed
 - (d) encashed
27. Child Care Leave is admissible if the child is below :
- (a) 17 years
 - (b) 18 years
 - (c) 21 years
 - (d) 25 years
28. In a calendar year, Child Care Leave cannot be granted more than _____ .
- (a) 6 times
 - (b) 4 times
 - (c) 3 times
 - (d) 2 times
29. The maximum period of Child Care Leave that can be availed by a woman Government servant during her entire service is _____ .
- (a) 700 days
 - (b) 730 days (2 years)
 - (c) 650 days
 - (d) 365 days (1 year)

- 30.** Under what ground can Commuted Leave be granted to a Government employee?
- (a) Illness of wife
 - (b) Private ground
 - (c) Medical grounds with Medical Certificate
 - (d) Children's education
- 31.** What does MA in CS(MA) Rules, 1944 stand for?
- (a) Medical Attender
 - (b) Medical Advisor
 - (c) Medical Attendance
 - (d) Medicine Adviser
- 32.** 'Districts' as per the definition of CS (MA) Rules means:
- (a) District in which residence of the Government servant is situated
 - (b) District in which the Government servant falls ill
 - (c) District in which office of the Government servant is situated
 - (d) District in which hometown of the Government servant falls
- 33.** Who appoints a private medical practitioner as an AMA?
- (a) Ministry of Health and Family Welfare
 - (b) Head of the Department
 - (c) Medical Council
 - (d) Health Minister of the State
- 34.** What is the period of stay in a hospital termed as average stay for 'in patient' treatment under CS (MA) Rules, 1944?
- (a) Two weeks
 - (b) Six weeks
 - (c) Four weeks
 - (d) Ten weeks
- 35.** Who of the following has the power to recognize any private hospitals for treatment of beneficiaries and their family members under CS (MA) Rules, 1944?
- (a) District Health Officer
 - (b) Ministry of Health and Family Welfare
 - (c) CGEWCC
 - (d) Respective State Health Minister
- 36.** When a claim for reimbursement is rejected by a Controlling Officer, what is the period within which an appeal is to be made?
- (a) Thirty days
 - (b) Forty days
 - (c) Forty five days
 - (d) Sixty days
- 37.** The time limit for submission of final claims for reimbursement of medical expenses is :
- (a) Three months
 - (b) Six months
 - (c) Fifteen days
 - (d) None of the above
- 38.** Who is competent to refer a patient to consult a specialist/ medical officer?
- (a) Any private doctor
 - (b) Controlling Officer of the patient
 - (c) AMA of the patient
 - (d) The patient himself can consult a specialist

39. Under the CS (MA) Rules, which of the following relatives is not considered part of a government servant's dependent family?
- (a) Wife or husband (b) Wholly dependent parents
(c) Wholly dependent widowed sister (d) Married, independent brothers
40. To become eligible for TA, what is the distance prescribed between a place where a patient falls ill and the consulting room?
- (a) More than five miles by the shortest route
(b) More than eight miles by the shortest route
(c) More than five kilometers by the shortest route
(d) More than twelve kilometers by the shortest route
41. What is the minimum continuous service required for a Central Government employee to be eligible for LTC facilities?
- (a) 6 months (b) 1 year
(c) 2 years (d) 5 years
42. What is the maximum advance percentage admissible for an employee's estimated LTC train/ air fare?
- (a) 50% (b) 75%
(c) 90% (d) 100%
43. Within how many months must an employee submit their LTC reimbursement claim after the completion of the return journey if no advance was drawn?
- (a) 1 month (b) 3 months
(c) 6 months (d) 1 year
44. What is the income limit prescribed for dependency?
- (a) Income not exceeding pension of ₹ 9,200 p.m. and Dearness Relief thereon
(b) Income not exceeding pension of ₹ 9,000 p.m. and Dearness Relief thereon
(c) Income not exceeding pension of ₹ 9,500 p.m. and Dearness Relief thereon
(d) Income not exceeding pension of ₹ 3,500 p.m. and Dearness Relief thereon
45. Dependency is not applicable to :
- (a) Son (b) Daughter
(c) Parents (d) Spouse
46. Who is the Sanctioning Authority of LTC advance?
- (a) Head of Department (b) Controlling Officer
(c) Drawing and Disbursing Officer (d) Head of Office
47. Who can authorize a change of Home Town already declared?
- (a) Head of Department (b) Head of Office
(c) Controlling Officer (d) Immediate Superior

48. How many days can be encashed on LTC during the entire career?

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| (a) 90 days | (b) 60 days |
| (c) 120 days | (d) 300 days |

49. What is the distance limit from Headquarter of the Government servant for availing home town LTC?

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| (a) 8 km | (b) 50 kms |
| (c) 100 kms | (d) No distance limit prescribed |

50. LTC is not admissible during:

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| (a) Study Leave | (b) Paternity Leave |
| (c) Suspension | (d) All of the above |

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