

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATION FOR PROMOTION TO
JUNIOR GRADE OF MIZORAM SECRETARIAT SERVICE (M.S.S)
UNDER GOVERNMENT OF MIZORAM.
(JULY -2025)

PAPER - IV

Time Allowed : 3 hours

FM : 100 PM : 40

Marks for each question is indicated against it.
Attempt all questions.

1. Fill in the blanks: (10×1=10)

- (a) The provision for deemed suspension upon detention exceeding _____ hours is contained in Rule 10(2) of CCS (CCA) Rules, 1965.
- (b) An officer travelled by air while availing LTC, without being entitled to air travel. He was reimbursed fare for _____ class rail travel as per rules.
- (c) An officer accepted a free smartphone worth ₹15,000 from a vendor having official dealings with her department, without prior sanction. This is a violation of Conduct Rule _____.
- (d) A temporary government servant terminated under Rule 5(1) (b) is not entitled to _____.
- (e) Rule 29 of CCS (CCA) allows for _____ of orders by the President even if an appeal has not been preferred.
- (f) Rule _____ of the CSS (Leave Rules) 1972 governs the encashment of Earned Leave on superannuation.
- (g) A male officer is accused of sexually harassing a junior female colleague in the workplace. The act is punishable under Rule _____ of the Conduct Rules.
- (h) A Group C employee wanted to avail *leave not due* for 30 days but had only 6 months left before retirement. The application was rejected due to _____ as given in Rule 31 (1) (b).
- (i) In the CS (MA) Rules 1944, in an emergency, a Government servant may avail private hospital treatment and claim reimbursement under Rule _____.
- (j) Rule _____ of LTC Rules allows for surrender of LTC for encashment of earned leave subject to conditions.

2. Choose the correct answer from the options given. (10×1=10)

(i) Which of the following is not a requirement for initiating a Rule 14 inquiry?

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|-----------------------|-----------------------------|
| (a) Charge memorandum | (b) List of witnesses |
| (c) Suspension order | (d) Statement of imputation |

(ii) Which of the following are admissible as leave not debited to leave account?

- | | |
|--------------------|-------------------------|
| (a) Commuted Leave | (b) Extraordinary Leave |
| (c) Study Leave | (d) Maternity Leave |

- (iii) A government servant avails treatment in a reputed private hospital for a non-emergency condition in a non-CGHS area, with treatment starting before referral from the AMA is obtained. The claim includes a certificate of emergency obtained after discharge. What is the most appropriate action?
- (a) Reject the claim outright
 - (b) Allow full reimbursement as emergency is now certified
 - (c) Partially reimburse after disciplinary warning
 - (d) Examine if post-facto approval by competent authority is possible
- (iv) A disciplinary proceeding is initiated, and the Inquiry Officer's report exonerates the employee. The DA disagrees and proposes penalty. What is *not* required under rules?
- (a) Share IO's report with the employee
 - (b) Give the employee a second opportunity to present evidence
 - (c) Record reasons for disagreement
 - (d) Give opportunity to reply before imposing penalty
- (v) When should medical reimbursement claims be submitted?
- (a) Within 3 months from discharge
 - (b) Within 3 months from treatment
 - (c) Within 6 months from last Essentiality Certificate
 - (d) Before end of financial year
- (vi) If a temporary employee is terminated while on leave, the notice period:
- (a) Is considered from the date of leave sanction
 - (b) Can overlap with the leave period
 - (c) Starts only after the leave ends
 - (d) Is waived automatically
- (vii) Which of the following categories of leave is specifically **not** admissible to probationers appointed against temporary vacancies?
- (a) Earned Leave
 - (b) Half Pay Leave
 - (c) Extraordinary Leave
 - (d) Study Leave
- (viii) Under CCS Conduct Rules, membership in an association that opposes reservation policies may violate:
- (a) Rule 6
 - (b) Rule 5
 - (c) Rule 11
 - (d) Rule 10
- (ix) A government servant is eligible for maternity leave for miscarriage or abortion for a maximum of:
- (a) 15 days in a calendar year
 - (b) 45 days in her entire service
 - (c) 60 days in her entire service
 - (d) 15 days for every miscarriage

- (x) A penalty of withholding promotion was imposed on a Group B officer. What condition must apply for this to be treated as a major penalty?
- (a) It is linked to a time-bound promotion scheme
 - (b) It is imposed for more than one year
 - (c) It is imposed with cumulative effect
 - (d) It is followed by a criminal suit against him/her.

3. State whether the following statements are *True* or *False*. (10×1=10)

- (a) A common proceeding can be initiated against multiple employees only if all belong to the same department.
- (b) If a government servant is convicted by a court, the disciplinary authority may impose a penalty without holding any inquiry.
- (c) A temporary employee who is dismissed for misconduct is still entitled to notice pay under the rules.
- (d) Quarantine leave can be granted to a government servant who visits a quarantined area for charity work and gets infected.
- (e) If a government servant dies before performing LTC journey but has drawn advance, the advance must be recovered from the family.
- (f) Leave encashment on death of a government servant is paid only if the deceased had more than 180 days of earned leave in credit.
- (g) A government servant can own shares in a profit-making business as long as he does not actively participate in its management.
- (h) An Inquiring Authority must be senior in rank to the Charged Officer.
- (i) Extraordinary leave (EOL) granted on medical grounds is not counted as qualifying service for pension.
- (j) A government servant may acquire property through inheritance without reporting it to the Government.

4. Give concise answers to the following: (8×2=16)

- (a) A temporary employee applies for voluntary resignation. What are the rules governing resignation and terminal benefits in such case?
- (b) What is the procedure for claiming reimbursement under LTC for travel by air?
- (c) Is reimbursement of dental treatment allowed under CS(MA) Rules?
- (d) What is the procedure for imposing a penalty on a government servant who has retired?
- (e) Under what conditions can a minor penalty be imposed without a formal inquiry?
- (f) Is prior permission required for publishing a book by a government servant? Under which Conduct Rule is it mentioned?
- (g) Under what provisions can a government servant on outstation leave be recalled to duty?
- (h) Under what circumstances can Hospital Leave be granted, and to whom?

5. A Group C government servant applies for 60 days of Leave Not Due (LND) on medical grounds. He has no Half Pay Leave to his credit but has 2 years of service left before retirement. Determine whether the leave is admissible. If granted, what will be his Half Pay Leave balance after the leave? **(3)**
6. What are the provisions for outdoor treatment (OPD) under CS(MA) Rules? Can a government servant be reimbursed for consultation charges in a private clinic under OPD? **(5)**
7. If a penalty of compulsory retirement is given after a disciplinary inquiry, under what rule is it imposed? What are the implications for pension and benefits? **(5)**
8. A government servant challenges the findings of the Inquiry Officer, claiming procedural lapses. What remedies are available under the CCS (CCA) Rules? **(5)**
9. Explain the rules and restrictions in relation to acquisition and disposal of immovable property outside India and transactions with foreigners by a Government servant. **(5)**
10. A Government servant has 240 days of Earned Leave (EL) and 180 days of Half Pay Leave (HPL) to his credit. He applies for 120 days of Commuted Leave on medical grounds, which is approved.
 - (a) What will be his leave balances after availing the leave?
 - (b) If he resigns immediately after availing the leave, how many days of leave will he be entitled to encash? **(5)**
11. Under the CCS (Conduct) Rules, 1964, which types of private trade or employment require the prior sanction of the Government? List and explain them briefly. **(5)**
12. Explain the distinction between minor and major penalties as listed in CCS (CCA) Rules, 1965. How does the procedure for imposing these penalties differ? **(5)**
13. A Government servant regularly makes anonymous posts on social media platforms that strongly criticize the policies of the ruling political party. Analyze whether this behaviour constitutes misconduct under the CCS (Conduct) Rules, 1964. Cite relevant rules and discuss whether disciplinary action would be justified. **(8)**
14. Analyze the procedural responsibilities of the Inquiring Authority and Presenting Officer under Rule 14 of CCS (CCA) Rules, 1965. How do their roles and conduct impact the validity of the entire inquiry process? **(8)**