

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATION FOR PROMOTION TO
HEADMASTER, GOVERNMENT HIGH SCHOOL UNDER SCHOOL EDUCATION DEPARTMENT,
GOVERNMENT OF MIZORAM.
(JULY-2025)

PAPER - III

Time Allowed : 3 hours

Full Marks : 100

Pass Marks : 40

Marks for each question is indicated against it.

Attempt all questions.

GROUP 'A'

CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964

1. Answer any 3 (three) of the following questions:- (3×2=6)
 - (a) Mention two restrictions imposed on govt. servants regarding marriage.
 - (b) Mention any two conducts which a Government servant shall maintain in regard to consumption of intoxicating drinks and drugs.
 - (c) Mention two things which are regarded as sexual harassment, in the context of Rule 3-C.
 - (d) Mention two acts amounting to 'Strike'.
2. What kind of property a government servant shall submit on his first appointment? (4)
3. Can a Government servant criticize the Government? What actions of a Government servant may not be deemed to have contradicted the provisions relating to criticism of Government? (5)
4. Choose the correct answer: (5×1=5)
 - (a) No Government servant shall employ to work any child below the age of 15/14/18 years.
 - (b) The transferor is called the lessee / lessor / lasser.
 - (c) The transferee is called the lessee / lessor / lessie.
 - (d) Conviction by a *Law/Session/Criminal* court is acts and omissions amount to misconduct
 - (e) Time-limits beyond which permission may be assumed to have been granted by the competent authority in the absence of any communication from him.-45/30/31 days- *See* Decision under Rule 8.
5. State whether the following statements are True' or 'False': (5×1=5)
 - (a) No Government servant shall join or continue to be a member of, an association the objects or activities of which are prejudicial to the interests of the sovereignty and integrity of India, or public order or morality.
 - (b) Holding of meetings/demonstrations by Government servants within office premises is violate of Rule 7 (i).

- (c) Where no change take place during the year in the holdings, the annual return may be simply endorsed with the words “No change” or “Same as last year”.
- (d) Every Government servant shall canvass or otherwise interfere with, or use his influence in connection with or take part in an election to any legislature or local authority.
- (e) No Government servant shall indulge in any act of sexual harassment of any woman at anywhere.

6. Fill in the blanks:

(5×1=5)

- (a) _____ means any place or premises (including a conveyance) to which the public have, or are permitted to have access, whether on payment or otherwise.
- (b) _____ includes,- hospitals or nursing homes.
- (c) mass absenteeism from work without permission (which is wrongly described as _____).
- (d) _____ without permission and over-staying leave are acts and omissions amount to misconduct.
- (e) The money, share service or other thing to be so rendered is called the _____.

GROUP ‘B’

CENTRAL CIVIL SERVICES (CLASSIFICATION, CONTROL & APPEAL) RULES,
1965

7. Define suspension.

(3)

8. Name the authorities competent to place Government servants under suspension?

(4)

9. Mention any two circumstances under which a government servant may be placed under suspension?

(4)

10. A Government servant under suspension dies while he is placed under suspension. Comment. (5)

11. Fill in the blanks:

(4×1=4)

- (a) Fundamental Rule 55 prohibits the grant of leave to a Government servant under _____.
- (b) Suspension is a temporary _____ of one’s office or position.
- (c) A government servant can be placed under suspension only by a specific order made in writing by the _____ Authority.
- (d) A government servant shall be deemed to have been placed under suspension, if he is detained in custody for a period exceeding _____ hours.

GROUP 'C'

CENTRAL CIVIL SERVICES (LEAVE) RULES, 1972

12. Define:- (2×2=4)
- (a) Authority competent to grant leave (b) Vacation Department
13. Write short notes on any 2 (two)- (2×3=6)
- (a) Maternity leave (b) Paternity leave
- (c) Child Care Leave
14. State whether the statements are 'True' or 'False':- (3×1=3)
- (a) A period spent in foreign service shall count as duty for purposes of this rule, if contribution towards leave salary is paid on account of such period.
- (b) Combination of vacation with casual leave not permissible.
- (c) LND can be granted as Child Care Leave without production of medical certificate
15. Fill in the blanks: (4×1=4)
- (a) Subject to the provisions of Rules 7 and 39 and sub-rules (1) and (3) of the rule, the maximum earned leave that may be granted at a time shall be _____ days in the case of any Government servant employed in India.
- (b) _____ shall be limited to the half pay leave he is likely to earn thereafter.
- (c) If Paternity Leave is not availed of within the period specified in sub-rule (1), such leave shall be treated as _____.
- (d) Every application for _____ shall be submitted through proper channel to the authority competent to grant leave.
16. Choose the correct answer: (3×1=3)
- (i) No leave shall be granted to a Government servant beyond-
- (a) the date of his superannuation pension (b) the date of his final cessation of duties
- (c) the date of his resignation from duty. (d) the date of his pension
- (ii) Extraordinary leave may be granted to a Government servant (other than a military officer) in special circumstances-
- (a) when no other leave is available.
- (b) when other leave is admissible, but the Government servant applies in writing for the grant of extraordinary leave.
- (c) when the authority competent to grant leave directed.
- (d) when earned leave is exhausted.
- (iii) Grant of child care leave to a female Government servant and a single male Government servant under sub-rule (1) shall be subject to the following conditions, namely:-
- (a) it shall not be granted for more than two spells in a calendar year;
- (b) in case of a single female Government servant, the grant of leave in three spells in a calendar year shall be extended to six spells in a calendar year.
- (c) child care leave may not be granted for a period less than three days at a time.
- (d) child care leave may not be granted for a period more than 45 days at a time.

GROUP 'D'
CS(MA) RULES, 1944

17. What do you mean by 'prolonged treatment' not requiring hospitalization? (2)
18. What is the time-limit prescribed for submission of medical reimbursement claim? Who can condone the delay? (1+1=2)
19. Mention four disabilities included in the definition of 'disability' for the purpose of the CS(MA) Rules. (4×1=4)
20. What is the age-limit of an unmarried son and an unmarried daughter who are wholly dependent on a Government servant for reimbursement of medical claims? (2×1=2)

GROUP 'E'
CENTRAL CIVIL SERVICES (JOINING TIME) RULES, 1979

21. Define Joining Time. (2)
22. Answer any 5 (five) of the following questions: (5×1=5)
- (a) How many joining time is admissible for transfer on own request?
 - (b) How many joining time is admissible for transfer within the same station?
 - (c) How many joining time is admissible if journey is performed by air?
 - (d) A Government Servant is transferred from his headquarters to a new headquarter. He has to travel continuously by road for more than 200 kms. How many days of joining time will be admissible to him.
 - (e) A government servant is transferred from Aizawl to Siaha and is released from the afternoon of 28.5.2025 (Friday). When will Joining Time commence?
 - (f) Can joining time be combined with vacation and regular leave?
23. Choose the correct Answer: (3×1=3)
- (i) Joining time cannot be combined with
 - (a) earned leave
 - (b) half pay leave
 - (c) extraordinary leave
 - (d) casual leave
 - (ii) No joining time is admissible for temporary transfer not exceeding _____ days.
 - (a) 10
 - (b) 90
 - (c) 180
 - (d) 365
 - (iii) Unavailed joining time may be credited to _____ account.
 - (a) casual leave
 - (b) half pay leave
 - (c) earned leave
 - (d) commuted leave

GROUP 'F'
THE MIZORAM STATE GOVERNMENT EMPLOYEES
(PERFORMANCE APPRAISAL REPORT) RULES, 2010

- 24.** What are the different time limits for completion of the following different actions involved in the preparation of Performance Appraisal Reports? **(5×1=5)**
- (a) Distribution of blank PAR forms
 - (b) Self appraisal for current year
 - (c) Appraisal by reporting authority
 - (d) Appraisal by reviewing authority
 - (e) Appraisal by accepting authority
- 25.** Define accepting authority. **(2)**
- 26.** Fill in the blanks: **(3×1=3)**
- (a) No Confidential Reporting shall be written on an official unless the Reporting Authority has seen the performance of the official at least _____ months during the period for which the Confidential Report is to be written.
 - (b) Any grading more than 8 for each attribute must be _____ by giving reasons in writing in a separate sheet.
 - (c) The custodian of Performance Appraisal Reports of Gazetted Officers is _____.

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