

**SYLLABUS FOR LIMITED DEPARTMENTAL EXAM FOR INSPECTOR (M) IS
APPENDED BELOW**

Paper – I	Time 3 hours	Full Marks - 100
1. Précis Writing		20 marks
2. Drafting		20 marks
3. Essay Writing		20 marks
4. Comprehension of given passages		20 marks
5. Grammar, Idioms & Phrases		20 marks
Paper – II	Time 3 hours	Full Marks - 100
1. Delegation of Financial Powers Rules, 1978		10 marks
<i>Rule- 3,6,8,10,13 & 14</i>		
2. Central Treasury Rules Volume – I		30 marks
<i>Part I – General Principles and Rules</i>		
<i>Part III – Receipt of Government money and payment of such Money into the Government Account</i>		
<i>Part V – Withdrawal from the Government Account (Section I to Section IV)</i>		
3. General Financial Rules, 2005		30 marks
<i>Chapter 1 – Introduction</i>		
<i>Chapter 2 – General System of Financial management.</i>		
<i>Chapter 3 – Budget formulation and implementation</i>		
<i>Chapter 5 – Works</i>		
<i>Chapter 6 – Procurement of Goods and Services</i>		
4. F.R & S. R Part – I (General Rules)		15 marks
<i>Chapter II – Definitions</i>		
<i>Chapter III – General Conditions of service</i>		
<i>Chapter IV – Pay</i>		
5. F.R & S. R Part –II (Travelling Allowances) Rules		15 marks
<i>Chapter II – Different kinds of T.A</i>		
<i>Chapter III – T.A admissible for different classes of journey</i>		
Paper – III	Time 3 hours	Full Marks - 100
1. General Secretariat Manual of Office Procedure		20 marks
<i>Chapter II – Definitions</i>		
<i>Chapter III – Machinery of Government</i>		
<i>Chapter VI – Action on receipts</i>		
<i>Chapter IX – Drafting of communication</i>		
2. CCS(CCA) Rules, 1965		20 marks
<i>Part III – Appointing authority</i>		
<i>Part IV – Suspension</i>		
<i>Part V – Penalties and disciplinary penalties</i>		
<i>Part VI – Procedure for imposing penalties</i>		
3. CCS (Conduct) Rules, 1964		20 marks
<i>Rule 3 – General</i>		
<i>Rule 5 – Taking parts in Politics and Elections</i>		
<i>Rule 7 – Demonstration and strikes</i>		
<i>Rule 22 – Consumption of intoxicating drinks and drugs</i>		
4. CCS (Pension) Rules, 1972		20 marks
<i>Chapter I – Preliminary</i>		
<i>Chapter II – General Conditions</i>		
<i>Chapter III – Qualifying service</i>		
<i>Chapter V – Classes of pension and conditions governing their grant.</i>		

5. **CCS (Leave) Rules, 1972**

20 marks

Chapter II – General conditions

Chapter III – Grant of and return from leave

Chapter IV – Kinds of leave due and admissible

Chapter V – Special kinds of leave other than Study leave

Paper – IV

Time 3 hours

Full Marks - 100

1. **Mizoram Police Manual, 2005**

20 marks

Chapter II – Organisation (Rule 5 to 10)

Chapter III – Police Headquarters (Rule 15 to 38)

Chapter VI – Police Station (Rule 232 to 236, 254 & 257)

*Chapter XVI – Conditions of service, Conduct, Discipline & privileges
(Rule 836 to 845)*

2. **Mizoram Police Act, 2012**

20 marks

Chapter IV – Superintendent & Administration of Police (Section 37 to 39)

Chapter V – Role, Functions, Duties of Responsibilities (Section 40 to 44)

Chapter XI – Regulation, Control & Discipline (Section 90 to 99)

Chapter XIV – General Offences, Penalties and responsibilities (Section 128 to 140)

3. **Seniority and promotion in Central Govt. Service**

10 marks.

Chapter – 1: Seniority for promotion.

Chapter-2: Confidential Reports for consideration of promotion

4. **Mizoram State Government Employees Group Insurance Scheme, 2014.**
(Whole Chapter)

15 marks.

5. **General Provident Fund(Central Service) Rules, 1960**

20 marks

Rule 5 : Nominations

Rule 12 : Advances

Rule 13 : Recovery

Rule 15 : Withdrawals

Rule 31 : Final Withdrawal

6. **Central Service Medical Attendance Rules**

15 marks

Rule 1 : Short Titles/ extent of application.

Rule 3 : Medical Attendance

Rule 4 : TA for Medical Attendance journeys.