

No.A.12024/24/2024-MPSC(DR-II)
MIZORAM PUBLIC SERVICE COMMISSION
Mizoram New Capital Complex, Aizawl

Dated Aizawl, the 25th February, 2025

Advertisement (Non-Gazetted Post) No. 13 of 2024 – 2025

The under mentioned vacant posts can be applied online on the Mizoram Public Service Commission's online portal <https://mpsconline.mizoram.gov.in> till **26/03/2025**.

Sl. No.	Name of Post & Department	No. of Posts	Pay	Reservation
1	Sub-Inspector under Food , Civil Supplies & Consumer Affairs (Group B Non-Gazetted)	9(8+1)	Level 6	One post reserved for PwBD i.e deaf and hard of hearing (Physical requirement-Manipulation by finger, sitting, walking, seeing, hearing, reading & writing, communication, movement)
2	Receptionist under Health & Family Welfare (Group B Non-Gazetted)	2	Level 6	Nil
	Total	11		1

Candidates shortlisted for screening of documents shall mandatorily indicate option for Posts/Departments at the time of submission of documents. Option once exercised shall be final.

1. Eligibility criteria:

i) Educational Qualification:

Bachelor's Degree from recognised University.

ii) Age Limit:

A candidate must not be less than 18 years and not more than 35 years of age on the last date of application. Upper age limit relaxation will be as per Notification No.A-12011/1/2019-P&AR(GSW) dt.3.6.2019 (published in the Mizoram Gazette Extraordinary, Issue No. 375 dt.10.6.2019) as amended from time to time. For age proof, HSLC/HSSLC Certificates which clearly shows the candidate's date of birth shall be accepted. In the absence of date of birth in such certificates, the relevant documents issued by the competent authority may be accepted.

iii) Mizo Language Proficiency:

A candidate must achieve a minimum score in the qualifying test of Mizo Language Proficiency as prescribed by the Government from time to time. However, a candidate who studied Mizo subject in Class-X standard(HSLC) or above within Mizoram or who opted for Mizo subject as MIL outside Mizoram is exempted from taking the qualifying test paper(Reference: the Mizoram Gazette Notification vide No.A-11019/1/2021-P&AR(GSW) dt.09.04.2024 issue No.247).

iv) Computer Proficiency:

Computer Proficiency as prescribed by the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2023 notified vide No. A.12018/31/2020-P&AR (GSW) dated 10.03.2023. (Details can be seen on MPSC website).

Documentary support to prove all eligibility conditions should not be dated later than the last date of application.

2. Disqualification:

- (i) Canvassing by a candidate directly or indirectly will disqualify his/her candidature.
- (ii) Particulars/Details to be mentioned in the application should be completely and correctly stated. Any application not specifying the required information of a concerned candidate shall be liable to be rejected.
- (iii) Any candidate who, on verification at any stage of the recruitment process, does not fulfil any of the eligibility conditions will be disqualified.

3. Expulsion of Candidate:

- (i) Where a candidate is found guilty of misconduct or malpractice or any offence he shall be expelled and shall not be allowed to continue the examination. In such cases, the Centre Superintendent shall submit a report in the prescribed form to the Controller, stating in full the facts and situation accompanied by the evidence against the candidate in a sealed cover.
- (ii) When a candidate is suspected of using unfair means during the Examination by the Centre Superintendent but lacking in proof of the candidate's misdeeds to warrant expulsion, the Centre Superintendent may allow him/her to continue the examination. However, the Centre Superintendent has to make a special report enclosing the answer book and any other incriminating documents, if any, in a sealed cover to the Controller, clearly indicating in red ink the portions wherein unfair means is suspected to have been practised.
- (iii) Any candidate threatening or intimidating any Invigilator will be expelled from the examination hall/room immediately and the matter will be reported to the Controller as well as the local police.
- (iv) In the event of any contingencies arising which may call for immediate action, action will be taken on the candidate under The Mizoram Prevention of Malpractices at Examination Act, 1990 and further action will also be taken under BNSS, 2023.

4. Debarment:

Candidate(s) charged under Guidelines Para 29 (i) or (ii) or (iii) of MPSC(Conduct of Examination) Guidelines, 2023 and found guilty may be debarred from appearing in any examinations/recruitment conducted by the Mizoram Public Service Commission. The Commission will maintain a record of this and the same shall be sent to Union Public Service Commission as well as other State Public Service Commissions. Candidate(s) debarred by the Union Public Service Commission and other State Public Service Commissions shall automatically be debarred by the Mizoram Public Service Commission.

5. Government servants will have to apply through proper channel.

6. Syllabus:

Syllabus for *GROUP- 'B' NON-GAZETTED POSTS - GENERAL COMPETITIVE EXAMINATION* notified by the Commission vide No.A.12032/1/2022-MPSC(DR) dated

09/07/2024 and is available for download on the Commission's official website <https://tinyurl.com/SI-Receptionist-syllabus> (the same is appended herewith).

7. Any pertinent information regarding this advertisement will be published on the Commission's official website.

In case of queries/clarification regarding their applications, candidature, etc. candidates may contact MPSC's Helpline No. 0389-3596493 on working days between 10:00 AM - 4:30 PM.

Sd/-Dr.H.LIANZELA

Secretary

Mizoram Public Service Commission

Dated Aizawl, the 25th February, 2025

Memo. No.A.12024/24/2024-MPSC(DR-II)

Copy to:-

1. Sr.PPS to Chairman, Mizoram Public Service Commission, Aizawl.
2. PPS/PS to Members, Mizoram Public Service Commission, Aizawl.
3. PS to Secretary, Mizoram Public Service Commission, Aizawl.
4. Secretaries to the Govt. of Mizoram, Food, Civil Supplies & Consumer Affairs and Health & Family Welfare Departments with reference to the letter Nos. A.32014/11/2024-P&AR(GSW) dt. 7.2.2025 & A.11018/2/2020-HFW/341 dt.20.08.2024 respectively.
5. All Administrative Departments, Govt. of Mizoram.
6. All Heads of Departments, Govt. of Mizoram.
7. Deputy Commissioners, Aizawl / Lunglei / Siaha / Champhai / Kolasib / Serchhip / Lawngtlai / Mamit / Saitual / Khawzawl / Hnahthial with two spare copies each. One copy should be displayed in the Notice Board.
8. Resident Commissioner / Additional / Joint / Deputy / Asst. Resident Commissioners, Mizoram Houses – New Delhi / Kolkata / Mumbai / Guwahati / Shillong / Silchar / Bengaluru with two spare copies each for display in the Notice Board of Mizoram Houses.
9. District Employment Officer, Aizawl, Lunglei, Siaha, Champhai, Kolasib, Serchhip, Lawngtlai and Mamit with two spare copies each for display in the Notice Board.
10. All Officers, Mizoram Public Service Commission.
11. All Sections, Mizoram Public Service Commission.
12. Confidential Cell, Mizoram Public Service Commission, with 2 spare copies.
13. I.T. Cell, Mizoram Public Service Commission for uploading on the website.
14. Notice Board.
15. Guard File.



(VANLALTANPUIA)

Joint Controller of Examinations
Mizoram Public Service Commission

SYLLABUSES FOR GROUP-‘B’ NON-GAZETTED POSTS

1. GENERAL COMPETITIVE EXAMINATION

General Competitive Examination shall be held when recruitment for a certain post does not have a specific guideline or when it does not require specific subject wise specification but can be written by any graduate from a recognised university.

The examination shall comprise of the following papers:

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| 1) Paper –I : General English | : 100 Marks (3 hours) |
| 2) Paper- II : General Knowledge & Reasoning (MCQ) | : 200 Marks (2 hours) |
| Total of Written Examination | : 300 Marks |
| 3) Personal Interview | : 40 Marks |
| Total | : 340 Marks |

DETAILED SYLLABUS:

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|------------------------------------|------------------------------|
| 1) General English | : 100 Marks (3 hours) |
| a) Précis Writing | : 10 marks |
| b) Letter Writing | : 15 marks |
| c) Comprehension of given passages | : 15 marks |
| d) Grammar: Parts of Speech | : 20 marks |
| e) Correct Usage and Vocabularies | : 20 marks |
| f) Formation of Sentence | : 20 marks |

2) General Knowledge & Reasoning (MCQ) : 200 Marks (2 hours)

(i) General Knowledge (MCQ) : 100 marks

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|---|------------|
| (a) Current events of state, national and international importance | : 12 marks |
| (b) History of India and Indian National Movement | : 12 marks |
| (c) Indian and World Geography - Physical, Social, Economic Geography of India and the World | : 12 marks |
| (d) Indian Polity and Governance - Constitution, Political System, Public Policy, Duties & Rights Issues | : 12 marks |
| (e) Economic and Social Development, Sustainable Development, Poverty, Inclusion, Demographics, Social Sector initiatives, and other related issues | : 12 marks |
| (f) General issues on Environmental Ecology, Bio-diversity and Climate | : 12 marks |
| (g) General Science | : 12 marks |

The topics listed above shall cover the State of Mizoram wherever applicable.

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| (h) General awareness on Mizo culture, its heritage and society | : 16 marks |
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(ii) Simple Arithmetic (MCQ) : 60 marks

(iii) General Intelligences & Reasoning (MCQ) : 40 marks