

No.A.11019/2/2022-P&AR(GSW)
Government of Mizoram
Department of Personnel and Administrative Reforms
(General Service Wing)

Mizoram Secretariat, MINECO
Aizawl, the 24th Oct, 2024.

OFFICE MEMORANDUM

Subject: Instructions for Government Officials Assigned to Examination Duties under the Mizoram Public Service Commission.

It has been observed that certain government officials nominated for examination duties under the Mizoram Public Service Commission (MPSC), such as Centre Supervisors, Invigilators, and others, along with their respective Heads of Departments, have, on occasion, requested exemptions on short notice. While such requests may be justified in some cases, they have occasionally caused operational challenges for the MPSC in fulfilling its constitutional mandate. Additionally, there have been instances where deployed officials encountered difficulties during their duties, resulting in unintended oversights and lapses in attention.

2. In light of the above, the following guidelines are issued for the information and compliance of all concerned:

- 1) Government officials nominated or deputed to the MPSC for examination duties shall be placed under the superintendence, discipline, and control of the Commission for the duration of their deployment. It is essential that their services be made available to the Commission by the concerned department without unnecessary delays or requests for exemption, except in exceptional and justified circumstances.
- 2) Heads of Departments and Offices are kindly requested to ensure that once their subordinates are nominated for examination duties, they assume these responsibilities with a high degree of professionalism and dedication. These duties are integral to the smooth functioning and impartiality of the examination process, and their successful execution is of paramount importance.
- 3) In cases where a nominated official is genuinely unable to fulfill their duty, the concerned department is expected to act promptly by providing a suitable replacement in a timely manner in consultation with the Commission. This proactive approach will ensure that there is minimal disruption to the examination processes.

and help maintain the smooth operations of the MPSC, ultimately serving the broader interest of the public.

- 4) To ensure adequate support, all concerned departments are hereby requested to fully cooperate with the MPSC by ensuring the availability of the nominated officials for the required period without fail.
3. This Office Memorandum is issued in the interest of all concerned.

Sd/-K. Lalthawmmawia
Commissioner & Secretary to the Govt. of Mizoram

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2. Commissioner & Secretary to Chief Minister.
P.S. to Speaker/ Ministers/ Leader of Opposition/ Deputy
Speaker/Ministers of State/ Vice Chairman, State Planning Board/Deputy
Govt. Chief Whip.
3. All Members of Legislative Assembly.
4. Chief Executive Member, MADC/LADC/CADC
5. Sr. P.P.S to Chief Secretary.
6. All Heads of Administrative Departments.
7. Secretary, MPSC.
8. All Heads of Departments.
9. All Deputy Commissioners.
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(H. Lalrinpuia)
Deputy Secretary to the Govt. of Mizoram.