MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATION FOR PROMOTION TO UPPER DIVISIONAL CLERK UNDER VARIOUS DEPARTMENTS, GOVERNMENT OF MIZORAM. OCTOBER-2024

PAPER - II

Time Allowed : 3 hours

Full Marks : 100
Pass Marks : 40

Marks for each question is indicated against it.
Attempt all questions.

CCS (CONDUCT) RULES, 1964

1. What is a "Public place" for the purpose of CSS (Conduct) Rules, 1964? Mention the two obligations to be observed by a Government servant in regards to consumption of intoxicating drinks and drugs under Rule 22. **(2+2=4)**

2. Mention any 4 (four) acts or behaviour that can be considered as Sexual harassment under CSS (Conduct) Rules, 1964. **(4)**

3. Mention any five principles that every Government servant should maintain at all times as mentioned in Rule 3 (1) of the CCS (Conduct) Rules, 1964. **(5)**

4. Mention how a restriction on criticism of Government has been imposed on the Government servant. **(6)**

   OR

   Name the assets and liabilities which a government servant is required to report on his first appointment to Government service.

5. What are the three restrictions imposed regarding marriages under Rule 21? **(6)**

   OR

   What restrictions are imposed on the Government servant with regard to demonstration and strike?

CCS (LEAVE) RULES, 1972

6. How is Half Pay Leave credited to the leave account of a Government Servant? **(2)**

7. State the ground on which commuted leave can be granted without medical certificate? **(3)**

8. Under what conditions Leave Not Due can be granted to a permanent Government servant on production of a medical certificate? **(3)**

9. Calculate the Earned Leave at credit of a Government servant whose particulars are given below: **(2×4=8)**

    (a) Designation – Upper Division Clerk

    (b) Date of first entry into Government Service - 05.02.2022

    (c) Availed E.L for 10 days w.e.f 10.12.2022

    (d) Availed E.L for 12 days w.e.f 03.07.2023

    Find out Earned leave at credit on

        (i) 30.06.2022

        (ii) 01.07.2022

        (iii) 01.07.2023

        (iv) 01.07.2024

10. Define **any three** of the following in relation to C.C.S (Leave) Rules, 1972. **(3×3=9)**

    (a) Foreign Service

    (b) Paternity Leave

    (c) Government servant in permanent employ

    (d) Vacation Department

    (e) Date of retirement in relation to a Government servant

    (f) Completed years of service

FR & SR PART II (TRAVELLING ALLOWANCES)

11. Define **any 2 (two)** of the following. **(2×2=4)**

    (a) Shortest route

    (b) Duty point at the headquarters and duty point on outstations

    (c) Actual travelling Expenses

    (d) Validity of T.A claim

12. When is a Government servant considered to be on tour? **(3)**

13. Mention the rate of Daily Allowance for absence from headquarters on official duty for: **(3×1=3)**

    (a) period of absence not exceeding 6 hours

    (b) period of absence exceeding 6 hours but not exceeding 12 hours

    (c) period of absence exceeding 12 hours

14. Mention the five different kinds of travelling allowances which may be drawn in different circumstances by Government servants. **(5)**

15. What is enforced halt? Explain how DA is regulated for enforced halts occurring en route? **(2+3=5)**

OR

What is meant by Local journey? **(5)**

FUNDAMENTAL RULES

16. Define any 4 (four) of the following: **(4×2=8)**

    (a) Leave Salary   (b) Tenure post

    (c) Cadre   (d) Officiate

    (e) Subsistence Grant

17. Differentiate between the following. **(4)**

    (a) Fee and Honorarium

    OR

    (b) Special Pay and Substantive Pay

18. Under what circumstances permission for premature retirement under FR 56(k) can be withheld?

(3)

SUPPLEMENTARY RULES

19. What are the duties of the Head of Office in regard to entries and attestation in the Service Book?

(3)

20. Mention the 3 (three) categories of government servants for whom maintaining of Service Books is not necessary as mentioned in S.R. 197. **(3×2=6)**

21. What are the duties and responsibilities of the Head of Office/Department and the Audit officer in dealing the Service book if a Government servant is -

    (a) Transferred to a foreign service?

    (b) Retransferred to Government service from a foreign service? **(3+3=6)**

* * * * * * *