

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATION FOR PROMOTION TO
HEADMASTER, GOVERNMENT HIGH SCHOOL UNDER SCHOOL EDUCATION DEPARTMENT,
GOVERNMENT OF MIZORAM. SEPTEMBER-2024

PAPER - III

Time Allowed : 3 hours

Full Marks : 100

Pass Marks : 40

Marks for each question is indicated against it.

Attempt all questions.

GROUP 'A'

CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964

1. Fill in the blanks: (5×1=5)
 - (a) Failure on the part of any Government servant to inform his official superior about the fact of his arrest will render him liable to _____ on this ground alone.
 - (b) _____ is not necessary for seeking redress in Courts of Law of grievances arising out of their employment or conditions of service.
 - (c) No Government servant shall canvass or otherwise interfere with, or use his influence in connection with or take part in an election to any _____ or Local Authority.
 - (d) _____ by Government servants is prohibited where auctions are arranged by their own officers.
 - (e) _____ late attendance amounts to misconduct.
2. Mention any 4(four) tenets under Rule 3(1) of CCS (Conduct) Rules, 1964. (4)
3. What is the restriction imposed on a Government servant in relation to canvassing of non-official or other outside influence? (2)
4. What is the restriction imposed on a Government servant regarding marriage? (3)
5. List out the different assets and liabilities to be declared by a Government servant on his first appointment. (4)
6. Mention any 4 (four) activities that may be undertaken by a Government servant without the previous sanction of the Government as given under Rule 15 of CCS (Conduct) Rules, 1964. (4)
7. What should be the conduct of a Government servant with regard to: (2+2=4)
 - (a) Publishing a book
 - (b) Joining of Association
8. What are the restrictions imposed on a government servant regarding consumption of intoxicating drinks and drugs? (4)

GROUP-B

CENTRAL CIVIL SERVICES (CLASSIFICATION, CONTROL & APPEAL) RULES, 1965

9. Fill in the blanks: (5x1=5)
- (a) The competent authority may, for reasons to be recorded by him in writing, direct that the Government servant shall continue to be under suspension until the _____ of all or any of such proceedings.
 - (b) Suspension pending departmental enquiry against a Government servant is not a _____.
 - (c) Suspension may be desirable in an offence or conduct involving _____.
 - (d) A Government servant can be placed under suspension only by a specific _____ made in writing by the competent authority.
 - (e) A Government servant under suspension cannot leave his _____ without prior permission.
10. Who are the authorities competent to place a Government servant under suspension? (4)
11. What will be the headquarters of a Government servant under suspension? Under what circumstances can this be changed? How will the headquarters of a Government servant under suspension enlarged on bail be fixed? (1+1+1=3)
12. How will you deal with the following cases if you are the competent authority? (2+2=4)
- (a) Leave encashment in respect of a Government servant under suspension attaining the age of superannuation before the termination of departmental or Court proceedings.
 - (b) Counting of periods of suspension.
13. Under what circumstances should a Government servant be placed under suspension? (4)

GROUP-C

CENTRAL CIVIL SERVICES (LEAVE) RULES, 1972

14. Define: (2+2=4)
- (a) Vacation
 - (b) Date of retirement
15. Indicate whether the following statements are *True* or *False*: (5×1=5)
- (a) Combination of vacation with casual leave is permissible.
 - (b) A Government servant has to render 5 years' regular continuous service including the period of probation to avail study leave.
 - (c) Unavailed joining time shall be credited to the leave account of a Government servant as commuted leave.
 - (d) Maternity leave not exceeding 45 days may be granted to a female Government servant during the entire service of that female Government servant in case of miscarriage including abortion on production of medical certificate.
 - (e) Leave can be granted to a Government servant beyond the date of his retirement.

16. Calculate cash equivalent for earned leave of a Government servant who retired on superannuation pension with the following records: (3)
- | | |
|----------------------------|-----------------|
| Basic Pay in Level 10 | : Rs.71,100 |
| Dearness Allowance | : 36% |
| Earned Leave at his credit | : 300(+15) days |
17. How is Earned Leave credited into the leave account of a Government servant serving in a Vacation Department? (3)
18. How shall you treat the commuted leave granted to a Government servant when he is permitted to retire voluntarily without returning to duty? (2)
19. What are the conditions to be satisfied for grant of Leave not Due? (3)

GROUP-D

CENTRAL SERVICES (MEDICAL ATTENDANCE) RULES, 1944

20. What is the prescribed procedure for availing medical concessions when both husband and wife are Government servants? (2)
21. Under what circumstances may a Government servant be allowed to receive treatment in an accommodation of a higher class than his entitlement? (3)
22. Mention at least three eligibility criteria for a permanently disabled dependent brother to avail medical facilities. (3)
23. Define 'Family' for the purpose of CS (MA) Rules, 1944. (2)

GROUP-E

CENTRAL CIVIL SERVICES (JOINING TIME) RULES, 1979

24. Define Joining Time. (2)
25. When shall the joining time commence? (2)
26. What are the conditions to be fulfilled for crediting unavailed joining time into the earned leave account of a Government servant? (2)
27. Who are the competent authorities to grant extension of joining time beyond the prescribed limits? (2)
28. Mention the joining time admissible: (1+1=2)
- When the distance between the old headquarters and the new headquarters is 1000 km or less.
 - When the distance between the old headquarters and the new headquarters is more than 2000 km in case of travel by air.

GROUP-F

THE MIZORAM STATE GOVERNMENT EMPLOYEES (PERFORMANCE APPRAISAL REPORT) RULES, 2010

29. Choose the correct answer:

(10×1=10)

- (a) The Mizoram State Government Employees (Performance Appraisal Report) Rules, 2010 is not applicable to **(College Teachers / members of Mizoram Health Service / members of Mizoram Engineering Service)**.
- (b) Officers graded from 8 to 10 will be rated as 'Outstanding' and will be given a score of **(9 / 9.5 / 8.5)** for the purpose of calculating average scores for empanelment/promotion.
- (c) The Member Secretary of the Referral Board is **(Head of Department / Secretary, DP&AR / Secretary of the Department concerned)**.
- (d) The completed PAR should reach the Cadre Controlling Authorities by **(31st March / 1st April / 1st March)** of the following year.
- (e) High credit should not be given to the officers in a routine manner by the Reporting/Reviewing authorities and this should be restricted to **(10% / 20% / 30%)** of the officers under their supervision.
- (f) Any grading more than **(7 / 8 / 9)** for each attribute must be justified by giving reasons in writing in a separate sheet.
- (g) The health check is mandatory for all officers above the age of **(50 / 45 / 40)** unless there is an order for medical examination being dispensed with.
- (h) It shall not be competent for the accepting authority to accept any performance report **(one / three / six)** month(s) after the date on which he demits the office.
- (i) The cut-off date for appraisal by accepting authority is **(31st July / 30th June / 31st August)**.
- (j) Unless the officer reported upon submit his **(self appraisal / property return / PAR for the previous year)**, his PAR shall not be initiated, reviewed and accepted.

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