

MIZORAM PUBLIC SERVICE COMMISSION
DEPARTMENTAL EXAMINATIONS FOR JUNIOR ENGINEER
UNDER POWER & ELECTRICITY DEPARTMENT,
GOVERNMENT OF MIZORAM, JUNE-2024.

ACCOUNT PAPER
(Common Paper for Junior Engineer / Draftsman-I)

Time Allowed : 3 hours

FM : 100 PM : 40

Marks for each question is indicated against it.
Attempt all questions.

PART 'A' (50 MARKS)

1. Define Minor Works. (2)
2. What is the meaning of Technical Sanction? (2)
3. What is Secured Advance? (2)
4. Two Bid System comprises of Bid-1 and Bid-2. What are they? (2)
5. How many digits are there in Major Head? What is the four-digit code number of Major Head (revenue expenditure head) of Power & Electricity Department, Govt. of Mizoram? (2)
6. Define re-appropriation. (2)
7. Mention at least three points of requirement before approval of NIT (Notice Inviting Tender) (2)
8. Why shall we obtain Performance Guarantee? (2)
9. Define Earnest Money. Explain in brief the necessity for Earnest Money. (2+2 = 4)
10. Fill in the blanks: (4)
Financial year starts on _____ (day) of _____ (month) and terminates on _____ (day) of _____ (month).
11. What are to be recorded by the inspecting authority for issue of Completion Certificate? (5)
12. Restricted tenders are resorted only under certain conditions. What are they? (5)
13. What documents are mandatory for proper accounting for the works as prescribed in CPWD Accounts Code? (5)
14. Advances to contractors are, as a rule, prohibited, and every endeavour should be made to maintain a system under which no payments are made except for work actually done. However, exceptions are permitted in some cases, what are they? (5)
15. What shall you do as a field staff (Junior Engineer, Assistant Engineer or Engineer in-charge) to avoid sub-standard work if a contractor does not execute in a proper workman-like manner? (6)

PART 'B' (50 MARKS)

11. What are the conduct rules for Government servants regarding consumption of intoxicating drinks and drugs, as mentioned in CCS Conduct Rules? (10)
12. Mention at least ten (10) points of conduct rules for every Government servant as per Rule 3 of CCS Conduct Rules. (10)
13. What are the conditions for Government servants on return from leave, according to CCS Leave Rules? (6)
14. What are the minor penalties which may be imposed on a Government servant, as provided in CCS (Classification, Control and Appeal) Rules? (4)
15. How will you observe Government's policies as a Government servant, referring to Rule 3-B of CCS Conduct Rules? (4)
16. What are the conditions under which a Government servant shall be deemed to have been placed under suspension? (4)
17. What are the conduct rules for Government servant in respect of demonstration and strikes? (4)
18. Every Government servant is expected to maintain promptness and courtesy. What are they, according to Rule 3-A of CCS Conduct Rules? (4)
19. What is the maximum day payable for cash equivalent of leave salary in case of death while in service? (2)
20. Shall leave be granted to Government servant beyond the date of resignation from service? (1)
21. "A Government servant on extraordinary leave is entitled to leave salary." Is this statement false? (1)

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