

MIZORAM PUBLIC SERVICE COMMISSION
DEPARTMENTAL EXAMINATIONS FOR SUB-INSPECTOR
UNDER EXCISE & NARCOTICS DEPARTMENT, GOVERNMENT OF MIZORAM
JUNE-2024

PAPER – V

Time Allowed : 3 hours

FM : 100 PM : 40

Marks for each question is indicated against it.
Attempt all questions.

CCS (Conduct) Rules, 1964

1. Mention any 6 (six) tenets under Sub-Rule (1) of Rule 3 of the Central Civil Services (Conduct) Rules, 1964. (6×1=6)
2. Mention any five acts or behavior that can be considered as Sexual harassment under CSS (Conduct) Rules, 1964. (5×1=5)
3. Write the 2 (two) restrictions regarding marriage imposed on Government servants under CSS (Conduct) Rules, 1964? (2×2=4)
4. What are the restrictions imposed on Government servants with regard to demonstration and strikes? (5)

OR

What are the restrictions imposed on Government servants in regard to consumption of intoxicating drinks and drugs.

5. Write whether the following statements are 'True' or 'False'. (5×1=5)
 - (a) The display by a Government servant on his person, vehicle or residence of any electoral symbol shall not amount to using his influence in connection with an election within the meaning of sub rule (4) of Rule 5 of CCS (Conduct) Rules, 1964.
 - (b) Workplace includes a dwelling place or a house.
 - (c) A Government servant is not permitted to marry a person other than of Indian Nationality.
 - (d) A Government servant who habitually fails to perform the task assigned to him with the quality of performance expected to him shall be deemed to be lacking in devotion to duty.
 - (e) A Government servant is not allowed to use any intoxicating drink or drug at all.

CCS (CCA) Rules, 1965

6. Under what circumstances a Government servant may be placed under Suspension? (6)
7. Mention any 3(three) each of Minor Penalties and Major Penalties that can be imposed on a Government servant. (6)
8. Under what condition a common disciplinary proceeding may be drawn on Government servants? Who is the competent authority to make such an order? (1+2=3)
9. What is the headquarters of a Government servant under suspension? Can it be changed? (2)

10. Under what conditions the inquiring authority may hold the inquiry ex-parte? (3)
11. Write whether the following statements are 'True' or 'False'. (5×1=5)
- (a) Review of suspension is not necessary in case of deemed suspension under sub-rule (2), if the Government servant continues to be under suspension at the time of completion of ninety days of suspension.
 - (b) The Disciplinary authority itself cannot hold inquiry under any circumstances.
 - (c) A Government servant is not permitted to take the assistance of a retired Government servant to present the case on his behalf.
 - (d) Any of the minor penalties specified in clause (i) to (iv) of Rule 11 of CCS (CCA) Rules, 1965 can be imposed without informing the Government servant the proposal to take action against him.
 - (e) A Government servant shall be deemed to have been placed under suspension if he is detained on custody whether on criminal charge or otherwise, for a period exceeding 24 hours.

FR & SR (General Rules)

12. Define any 5 (five) of the following terms as used in Fundamental Rules: (5×1=5)
- (a) Cadre
 - (b) Leave Salary
 - (c) The Act
 - (d) Joining time
 - (e) Tenure post
 - (f) Ministerial servant
 - (g) Month
13. Under what circumstances a government servant who has acquired lien on a post retains the lien on that post? (5)

OR

How is the initial pay of a government servant regulated when he is promoted or appointed to another post carrying duties and responsibilities of greater importance?

14. Fill in the blanks: (5)
- (a) An officer shall begin to draw the pay and allowances with effect from the date _____ and shall cease to draw them as soon as he ceases to discharge those duties.
 - (b) _____ means a monthly grant made to a Government servant who is not in receipt of pay or leave salary.
 - (c) No person may be appointed in India to a post in Government service without a _____.
 - (d) A record of services of a Gazetted Government servant will be kept by _____.
 - (e) _____ must not, unless the Head of Department so directs, be entered in the Service books.
15. Differentiate between the following: (2×2=4)
- (a) Temporary post and Permanent Post
 - (b) Fee and Honorarium
16. What must be recorded in a Service Book? What are the duties of the Head of Office in regard to entries and attestation in the Service Book? (1+3=4)
17. What is 'Travelling Allowance'? (2)

CCS (Leave) Rules, 1972

18. How many half pay leave can be commuted without production of medical certificate for study leave during the entire service? (1)
19. What is the maximum amount of continuous leave that can be granted to a government employee? (1)
20. Can Casual leave be combined with any other leave under CSS (Leave) Rules, 1972? If not, why? (1+1=2)

OR

How is earned leave credited to the leave account of a government servant during a calendar year?

21. Under what circumstances an Extraordinary leave may be granted to a government servant (other than Military officer)? (2)
22. State whether the following statements are 'True' or 'False'. (4×1=4)
- (a) The maximum earned leave that can be granted at a time to a government servant employed in India is 180 days.
 - (b) Leave not due is debited against the Earned Leave the government servant may earn subsequently.
 - (c) A probationer is not entitled to leave under CSS (Leave) Rules, 1972.
 - (d) Leave cannot be claimed as of right.

GFR, 2005

23. Mention any two cases where loss of Government property need not be reported. (2×2=4)
24. Write any two (2) principles of Standards of Financial Property that should guide every officer incurring or authorizing expenditure from public moneys. (2×2=4)
25. Fill in the blanks: (2×1=2)

An officer shall be held personally responsible for any loss sustained by the Government through _____ or _____ on his part.

Manual of Office Procedure

26. When was the Central Secretariat Manual of Office Procedure (CSMOP) first published? (1)
27. What is the ultimate objective of all Government business? (2)
28. State whether the following statement are 'True' or 'False'. (1+1=2)
- (a) The efficiency of persons handling secretarial work in a government organization can be judged by their ability to dispose of issues with speed and quality following the procedures prescribed for the purpose.
 - (b) The new CSMOP has been prepared due to the implementation of the 7th Central Pay Commission.