

APPENDIX - II

SYLLABUS FOR DIRECT RECRUITMENT EXAMINATION FOR THE POST OF STENOGRAPHER GRADE-III

(A) WRITTEN EXAMINATION (to be conducted for the purpose of selecting candidates to be eligible for Speed Test in English Stenography only):

Sl. No	Subject	Full Marks	Pass Marks	Time
1.	Gen. English	100	40	3 Hrs
2.	Gen. Knowledge	100	40	3 Hrs

(B) Candidates who qualify themselves in the Written Examination shall be called for Speed Test in English Stenography.

(C) English Stenography: (i) 80 Words per minute for 5 minutes dictation given by an expert in English Stenography,
(ii) 10 minutes for reconciliation,
(iii) 30 minutes for typing,
(iv) Maximum permissible errors : 10%

(D) Candidates who qualify themselves in English Stenography shall be called for Personal Interview.

(E) PERSONAL INTERVIEW : 50 Marks

By orders, etc.

R. Malsawma,
Joint Secretary to the Govt. of Mizoram,
Department of Personnel & Administrative Reforms.