

MIZORAM PUBLIC SERVICE COMMISSION

MIZORAM CIVIL SERVICE (JUNIOR GRADE)

DEPARTMENTAL EXAMINATIONS, DECEMBER-2023

PAPER - VI

Time Allowed : 3 hours

Full Marks : 100

Pass Marks : 40

Marks for each question is indicated against it.

Attempt all questions.

CCS (CCA) RULES, 1965

1. Mention the minor penalties that can be imposed upon a Government servant as per the provisions of the CCS (CCA) Rules, 1965. (5)
2. What are the circumstances under which a Government servant can be placed under suspension? (3)
3. Enumerate any five orders against which an appeal can be made by a Government servant under CCS (CCA) Rules, 1965. (5)
4. Enumerate five types of cases which may merit action for imposing one of the major penalties. (5)
5. Can a Government servant be reduced by way of imposing a penalty to a post lower than the post to which he was initially recruited? (2)
6. Write short notes on:- (3×2=6)
 - (a) Disciplinary Authority
 - (b) Censure
 - (c) Revision
7. State at least four differences between the procedure for imposing major and minor penalties. (4)
8. What are the documents that are required to be forwarded to the Inquiry Officer by the Disciplinary Authority in a disciplinary case? (5)

CCS (CONDUCT) RULES, 1964

9. What are the provisions in the CCS (Conduct) Rules, 1964 pertaining to consumption of intoxicating drinks and drugs? (5)
10. State the restrictions imposed upon a Government servant with respect to undertaking private trade or employment. (5)
11. State at least ten points of conduct which binds every Government servant at all times under sub-rule (1) of rule 3 of the CCS (Conduct) Rules, 1964? (10)
12. Mention any three acts or behaviour which falls within the meaning of "sexual behaviour" under rule 3C of the CCS (Conduct) Rules, 1964. (3)
13. What is the upper limit of the value of gifts beyond which (a) a Group 'A' Government servant, and (b) a Group 'B' Govt. servant shall have to submit a report to the Government while receiving gifts on occasions such as weddings, religious functions, anniversaries, etc.? (2)

CCS (LEAVE) RULES, 1972

14. State whether the following statements are **true** or **false** as per the CCS (Leave) Rules, 1972? (5×1=5)
- (i) Child care leave may not be granted for a period less than five days at a time.
 - (ii) When commuted leave is granted, twice the amount of such leave shall be debited against the half pay leave due.
 - (iii) Leave can be granted to a Government servant even without a report regarding its admissibility has been obtained from the authority maintaining the leave account.
 - (iv) No Government servant shall be granted leave of any kind for a continuous period exceeding two years.
 - (v) Paternity Leave may be combined with leave of any other kind.
15. What is Child Care Leave? State the conditions governing grant of Child Care Leave? (5)
16. What is an extraordinary leave? Under what circumstances can an extraordinary leave be granted to a Government servant? (3)
17. Is an unmarried female Government Servant eligible for grant of maternity leave? (2)
18. How is leave governed in the case of (a) a person re-employed after retirement from service, and (b) a person appointed on probation? (2+2=4)
19. How will you deal with a Government servant on leave who reports his return to duty 5 days before the expiry of the period of leave granted to him? (2)
20. Write short notes on:- (a) Commuted Leave, (b) Leave Not Due. (2+2=4)

**THE GOVERNMENT OF MIZORAM (TRANSACTION OF BUSINESS) RULES, 2014 AND
THE GOVERNMENT OF MIZORAM (ALLOCATION OF BUSINESS) RULES, 2014**

21. Indicate the names of the Department to which the following business are allocated as per the Government of Mizoram (Allocation of Business) Rules, 2014 as amended. (5×1=5)
- (i) Mizoram Publication Board
 - (ii) Gratuitous relief
 - (iii) Aviation
 - (iv) Human rights
 - (v) Urban transport
22. Mention at least five classes of cases that shall be submitted to the Chief Minister before issue of orders. (5)
23. Mention the names of major departments listed under Part IV. C. Major Departments in the Government of Mizoram (Transaction of Business) Rules, 2014 as amended. (3)
24. Which department is responsible for the transaction and allocation of business amongst the various departments under the Government of Mizoram? (1)
25. Who is the Secretary to the Cabinet? (1)