

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO
HEADMASTER, GOVERNMENT HIGH SCHOOL UNDER SCHOOL EDUCATION DEPARTMENT,
GOVERNMENT OF MIZORAM. SEPTEMBER-2023

PAPER - III

Time Allowed : 3 hours

Full Marks : 100

Pass Marks : 40

Marks for each question is indicated against it.

Attempt all questions.

GROUP 'A'

CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964

1. Fill in the blanks: (5×1=5)
 - (a) A Government servant shall at all times observe the Government's policies regarding prevention of crime against _____.
 - (b) Sexual harassment includes showing _____.
 - (c) _____ shall be denied to an officer, if he fails to submit his annual immovable property return of the previous year by 31st January of the following year.
 - (d) The display by a Government servant on his person, vehicle or residence of any _____ shall amount to using his influence in connection with an election within the meaning of taking part in politics and election.
 - (e) _____ by a Criminal Court amounts to misconduct under CCS (Conduct) Rules, 1964.
2. State whether the following statements are True or False: (5×1=5)
 - (a) A Government servant who has married a person other than of Indian nationality shall forthwith intimate the fact to the Government.
 - (b) A Government servant can own or manage any newspaper or other periodical publication.
 - (c) Government servant proposing/seconding the nomination of candidate at an election or acting as polling agent is permissible.
 - (d) Previous sanction of the prescribed authority is necessary if any transaction is with a person having official dealings with him.
 - (e) Prior permission is necessary for accepting remuneration for services rendered to Co-operative Societies.
3. Answer any 5(five) of the following questions: (5×4=20)
 - (a) Mention any 4(four) activities that may be undertaken by a Government servant without the previous sanction of the Government as given under Rule 15 of CCS (Conduct) Rules, 1964.
 - (b) What should be the conduct of Government servants with regard to-
 - (i) Joining of associations as provided under Rule 6 of CCS (Conduct) Rules, 1964?
 - (ii) Canvassing of non-official or other outside influence as provided under Rule 20 of CCS (Conduct) Rules, 1964?

- (c) Write down any 4(four) essential qualities of conduct to be maintained by a Government servant at all times under Rule 3 of CCS (Conduct) Rules, 1964.
- (d) What are the restrictions imposed on a Government servant regarding consumption of intoxicating drinks and drugs?
- (e) What are the conditions to be satisfied for attendance of a Government servant at meetings, organized by a political party?
- (f) What is 'strike' as defined in CCS (Conduct) Rules, 1964? Mention any 2(two) acts and omissions which amount to misconduct.

GROUP-B

CENTRAL CIVIL SERVICES (CLASSIFICATION, CONTROL & APPEAL) RULES, 1965

- 4. How will you deal with the following cases if you are the competent authority? (3×2=6)
 - (a) A Government servant under suspension dies before the disciplinary or court proceedings instituted against him are concluded?
 - (b) A Government servant under suspension submits a resignation.
 - (c) A Government servant under suspension attains the age of superannuation before the termination of the disciplinary proceedings instituted against him.
- 5. What is the headquarters of a Government servant under suspension? Under what circumstances can this be changed? (1+2=3)
- 6. What are the guiding principles for placing a Government servant under suspension? (3)
- 7. Differentiate between suspension and deemed suspension. (4)
- 8. Who are the competent authorities to place a Government servant under suspension? (4)

GROUP-C

CENTRAL CIVIL SERVICES (LEAVE) RULES, 1972

- 9. State whether the following statements are 'True' or 'False': (5×1=5)
 - (a) Leave can be granted to a Government servant beyond the date of his retirement.
 - (b) Maternity leave shall not be debited against the Leave account of a Government servant.
 - (c) Commuted leave upto 60 days without medical certificate may be granted to female Government servants on adoption of a child.
 - (d) The leave account of every Government servant who is serving in a Vacation department shall be credited with half-pay leave, in advance in two instalments of five days each on the first day of January and July of every calendar year.
 - (e) Vacation cannot be combined with casual leave.

10. Answer the following questions: (5×3=15)

- (a) Under what conditions can Commuted Leave be granted to a Government servant?
- (b) What are the circumstances under which Extraordinary Leave can be granted to a Government servant?
- (c) Define (a) Vacation Department (b) Date of retirement (c) Foreign service
- (d) How is Half-pay leave credited into the leave account of a Government servant?
- (e) Calculate cash equivalent for earned leave of a Government servant who retired on superannuation pension with the following records:

Basic Pay in Level 10	: Rs. 69,000
Dearness Allowance	: 32%
Earned Leave at his credit	: 300 (+15) days

GROUP-D

CENTRAL SERVICES (MEDICAL ATTENDANCE) RULES, 1944

11. What is the prescribed procedure for availing medical concessions when both husband and wife are Government servants? (2)

12. What are the age-limits of dependants in respect of the following members for the purpose of CS (MA) Rules, 1944? (4×0.5=2)

- (a) Son
- (b) Daughter
- (c) Dependent divorced / Widowed daughters / sister, dependent unmarried / widowed daughters / sister
- (d) Minor brother(s)

13. Mention any 4(four) disabilities that are included in the definition of 'disability' for the purpose of the Rules. (4×0.5=2)

14. Fill in the blanks: (4×1=4)

- (a) An appeal is to be made within _____ (45 days/60 days) when a claim for reimbursement is rejected by a Controlling Officer.
- (b) The age criteria for undergoing IVF treatment to be eligible for reimbursement under CS (MA) Rules, 1944 is _____ (between the age of 21 and 39 years/between the age of 25 and 45 years)
- (c) A female Government servant can change the declaration regarding inclusion of parents-in-law for reimbursement of medical expenses _____ (once/twice) during her entire service.
- (d) Government servants may have their eyesight tested at a Government recognized hospital, _____ (once/twice) in every three years on the recommendation of the authorized medical attendant.

GROUP-E

CENTRAL CIVIL SERVICES (JOINING TIME) RULES, 1979

15. What is Joining Time? (2)
16. When does joining time commence? (2)
17. Say whether the following statements are True or False: (6×1=6)
- (a) Joining Time may be combined with vacation and/or regular leave of any kind or duration except casual leave.
 - (b) Joining Time may be extended by the Heads of Departments upto 45 days.
 - (c) CCS (Joining Time) Rules, 1979 is not applicable to Government servants, paid out of contingencies.
 - (d) A Government servant on joining time shall be entitled to be paid joining time pay equal to the pay which was drawn before relinquishment of charge in the old post.
 - (e) Joining time shall not be allowed to a Government servant to join a new post which does not involve a change of residence.
 - (f) Temporary employees of the Central Government who have not completed 3 years of regular continuous service would also be entitled to joining time and joining time pay.

GROUP-F

THE MIZORAM STATE GOVERNMENT EMPLOYEES (PERFORMANCE APPRAISAL REPORT) RULES, 2010

18. What are the different timeline for completion of the following actions in writing Performance Appraisal Report? (5×1=5)
- (a) Distribution of blank PAR forms
 - (b) Self-Appraisal for current year
 - (c) Appraisal by Reporting Authority
 - (d) Appraisal by Reviewing Authority
 - (e) Appraisal by Accepting Authority
19. State whether the following statements are True or False: (5×1=5)
- (a) It shall not be competent for the accepting authority to accept any performance report after three months of his retirement from Government service.
 - (b) The Secretary of the Department concerned shall be the Chairman of the Referral Board.
 - (c) The Mizoram State Government Employees (PAR) Rules, 2010 is not applicable to members of Mizoram Engineering Services.
 - (d) The custodian of PAR in respect of Headmaster, Government High School is the Director of School Education.
 - (e) PAR shall be written for every financial year.