

MIZORAM PUBLIC SERVICE COMMISSION
MIZORAM FINANCE & ACCOUNTS SERVICE (JUNIOR GRADE)
DEPARTMENTAL EXAMINATIONS, JULY, 2022

PAPER - II

Time Allowed : 3 hours

Full Marks : 100

Pass Marks : 40

Marks for each question is indicated against it.

Attempt all questions.

1. State to whom Fundamental Rules apply and to whom does not apply? (2)
2. Mention any three conditions for treating period of training as duty. (3)
3. Mention any three classes of government servants who are exempted from producing a medical certificate of health. (3)
4. Mention how annual verification of Service Book is to be done by the Head of Office. (3)
5. Fill in the blanks: (5×1=5)
 - (a) No person may be appointed to a post in government service without a _____ of health.
 - (b) _____ post means a permanent post which an individual government servant may not hold for more than a limited period.
 - (c) A government servant on acquiring a lien on a post will _____ to hold the lien previously acquired on any other post.
 - (d) The whole time of a government servant is at the _____ of the Government which pays him.
 - (e) _____ means an allowance granted to meet personal expenditure necessitated by the special circumstances in which duty is performed.
6. Choose the correct word from the brackets in the following: (5×1=5)
 - (a) Service book of a government servant should be maintained in (*single/duplicate*).
 - (b) Service book of a government servant should be kept in the custody of the (*Head of Office/Accounts Officer*).
 - (c) A government servant under suspension (*is allowed/is not allowed*) to exercise option to elect revised scale of pay.
 - (d) An increment shall be drawn (*as a matter of course/with proper sanction*).
 - (e) Where a government servant is promoted to another post carrying higher responsibilities, his pay should be fixed in the higher post under [*FR 22(I)(a)(1)/FR 22(I)(a)(2)*].
7. Define any three: (3×2=6)
 - (a) Allotment
 - (b) Duty
 - (c) Foreign service
 - (d) Lien
 - (e) Honorarium

8. Mention any three conditions under which a government servant who acquired a lien on a post can retain lien on that post. (3)
9. Fill in the blanks: (5×1=5)
- (a) No joining time is admissible to a government servant in case of temporary transfer for a period not exceeding 180 days, only the actual _____ time may be allowed.
 - (b) Joining time shall commence from the date of _____ of charge of the old post.
 - (c) A government servant on joining time shall be regarded as on _____ and shall be entitled to joining time pay equal to the pay which was drawn before relinquishment of charge in the old post.
 - (d) Where the distance between the old and the new headquarters is 1,000 km or less, the joining time admissible is _____ days.
 - (e) Joining time may be combined with _____ and/or regular leave of any kind or duration except casual leave.
10. True or False: (5×1=5)
- (a) In the case of permanent government servant getting employed in other department their lien may be retained in their parent department for a period of 3 years.
 - (b) Medical Certificate shall be signed by a Civil Surgeon in the case of a Gazetted government servant.
 - (c) Subsistent allowance is paid to a government servant placed under suspension without any condition.
 - (d) No government servant may be transferred to foreign service against his will.
 - (e) Unauthorized absence shall be deemed to cause an interruption or break in the service of the government servant, unless otherwise decided by the competent authority for the purpose of LTC, etc.

PRACTICAL ON FR & SR

11. Pu Mawia is appointed to the post of UDC on 05.01. 2018 and Pu Liana is promoted to the post of Auditor on 01.12. 2020. What would be their respective date of increment? (4)
12. Pi Rovi drawing a pay of Rs 96,600/- in Level 11 of pay matrix is promoted to Level 12 on 01.12.2021. She opted to fix her pay in the higher grade on the date of promotion. Fix her pay using the table of pay matrix given below and also indicate date of next increment. (5)

Given:

Level	11	12
Cell		
1	67700	78800
8	83300	96900
9	85800	99800
10	88400	102800
11	91100	105900
12	93800	109100
13	96600	112400
14	99500	105900

13. Calculate 2 years 3 months and 25 days with effect from 27th June, 2015. (3)
14. Thanga who entered into government service on 12.04.1984 is due to retire from government service on 31.08.2025. Calculate his total length of service in terms of years, months and days? (3)

TRAVELLING ALLOWANCE RULES

15. Define *any two* of the following: (2×2.5=5)
- (a) Mileage Allowance (b) Daily Allowance
(c) Local journey (d) Conveyance Allowance
16. What are the different kinds of Travelling Allowance? (5)
17. What are the conditions for grant of Permanent Travelling Allowance to a government servant? (5)
18. What are the entitlements of T.A on transfer? (5)
19. Fill in the blanks: (5×1=5)
- (a) Daily Allowance is a _____ allowance for each of absence from headquarters.
- (b) A government servant takes casual leave or Restricted Holiday while on tour is not entitled to draw _____ during such leave.
- (c) Temporary transfer is a short period of transfer not exceeding _____ days.
- (d) Permanent Travelling Allowance _____ be drawn during leave, temporary transfer or joining time.
- (e) No person is entitled to any _____ for a journey made after retirement or dismissal from service unless specifically permitted.
20. True or False: (5×1=5)
- (a) A government servant under suspension who is required to perform journey to attend the departmental enquiry may be allowed travelling allowance.
- (b) T.A is admissible to any person for the journey to join his first post in government service.
- (c) A transfer at his own request should not be treated as a transfer for the public interest.
- (d) Temporary transfer means a transfer for a short period not exceeding ninety days.
- (e) Permission for Air Travel for non-entitled officer may be authorized by the Head of Office.

PRACTICAL ON T.A RULES

21. Pu Siama, Secretary to the Government of Mizoram performed journey to Delhi to pursue department's proposals in the Ministry, Government of India. From the following particulars work out admissible tour TA of Pu Siama. **(5)**

- (a) Pay Level 14
- (b) Headquarters : Aizawl
- (c) Departure from residence by 9:00 AM on 5.9.2021
- (d) Arrival New Delhi same day on 5.9.2021 by 3:30 PM
- (e) Paid Rs. 10,800 for air fare from Lengpui to Delhi
- (f) Halted at N.Delhi from 6th -8th Sept,2021
- (g) Paid Rs. 15,400/- for accommodation & food bills during his stays in Delhi
- (h) Paid Rs. 1,800/- for beverages during halts at Delhi
- (i) Paid Rs. 4,500/- for local taxi for official duties during halts in Delhi
- (j) Returned from Delhi on 9.9.2021 by 7:00 AM and paid Rs.12,000 for air fare from Delhi to Lengpui.
- (k) Reached residence by 3:00 P.M on 9.9.2021
- (l) He travelled all road journeys by government vehicles.

22. Pu Mawia drawing a pay of Rs. 56,900/- in Pay Level 8 was transferred from Aizawl to Siaha. Calculate transfer TA admissible to him on the basis of the following information. **(6)**

- (a) He travelled with his wife and two sons aged 15 yrs and 13 yrs.
- (b) He transported from Aizawl to Siaha, 3,000 kgs of personal effects by truck and paid Rs. 12,000/-. In addition, he paid Rs. 1,200/- for packing & loading at Aizawl and Rs. 800/- for unloading of personal effects.
- (c) Hired full Taxi from Aizawl to Siaha and paid Rs.10,000/-.
- (d) The distance between Aizawl to Siaha is 302 km.
- (e) Rate of transportation of personal effects is Rs. 50 km.

23. SDO, PWD drawing Pay in Level 10 leaves Aizawl at 8:00 A.M, reaches Lengpui Airport which is 30 km and returns to headquarters after performing his duties there. The journey was performed in a government vehicle, he claims daily allowance and what will be his Daily Allowance? **(2+2=4)**

- (a) if he returns to headquarters at 4:00 P.M on the same day.
- (b) if he returns by 1:30 P.M on the same day.