

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO
CHILD DEVELOPMENT PROJECT OFFICER (CDPO)
UNDER SOCIAL WELFARE & TRIBAL AFFAIRS DEPARTMENT,
GOVERNMENT OF MIZORAM. APRIL -2022

PAPER - II

Time Allowed : 3 hours

Full Marks : 100

Pass Mark : 40

*Marks for each question is indicated against it.
Attempt all questions.*

CCS (CONDUCT) RULES, 1964

1. Define 'Government servant' in terms of CCS (Conduct) Rules, 1964. Who are the 'members of family' in relation to a Government servant? (1+3=4)

OR

Discuss in brief the Government's instruction with regard to representation on service matters. (4)

2. What are the restrictions imposed on a Government servant regarding politics and elections? (5)

OR

What are the restrictions imposed on a Government servant regarding private trade or employment?

3. List out the different assets and liabilities to be declared by the Government servant on his first appointment. (4)

OR

What items are included in the expression 'movable property' for the purpose of CCS (Conduct) Rules, 1964?

4. Give the maximum limit of the value of gift for Group A and Group B Government servant on occasions such as weddings anniversaries, funerals or religious functions if such gift is to be accepted from his near relatives or from a personal friend having no official dealings with him. (2)

5. Classify the following activities into Group 'A' (those which can be done without the previous sanction of the Government) and Group 'B' (those which cannot be done without the previous sanction of the Government) (10×0.5=5)

- (a) To join course of studies for University Degree
- (b) To seek redress in Courts of Law of grievances arising out of service conditions
- (c) To publish a book himself in the bona fide discharge of his duties
- (d) To accept fee for work done for public body if the work is done beyond office hour
- (e) To undertake honorary work of a social nature
- (f) To accept international awards

- (g) To participate in sports activities as an amateur
- (h) To hold an elective office in Co-operative Societies
- (i) To attend a meeting in his honour
- (j) To participate in Flag Day Collection as a voluntary basis.

CCS (CCA) RULES, 1965

6. State whether the following statements are 'True' or 'False'. **(10×1=10)**
- (a) CCS (CCA) Rules, 1965 is not applicable to Railway servants.
 - (b) Where the charge of acceptance of any gratification other than legal remuneration, as a motive or reward for doing any official act is established, the penalty 'compulsory retirement' or 'dismissal from service' shall be imposed.
 - (c) Where a Government servant is penalized as a result of disciplinary proceedings, a record of the same should not be kept in confidential roll if the penalty is a minor penalty only.
 - (d) The Government servant shall not take the assistance of any other Government servant who has three pending disciplinary cases on hand in which he has to give assistance.
 - (e) There is no bar for initiation of simultaneous criminal and departmental proceedings on the same set of allegations.
 - (f) Daily Order Sheet should not be signed by Presenting Officer but by the Inquiry Officer and the Charged Officer.
 - (g) Under no circumstance should a written brief prepared by the Presenting Officer be given to the Charged Officer.
 - (h) The retired officer willing to serve as the Inquiry Officer should not be more than 65 years of age on the 1st April of the year of his/her empanelment. True
 - (i) Disciplinary proceedings can be drawn against a Government servant who refuses to act as a State Witness.
 - (j) An order of removal can be given effect from the date of commencement of suspension.

7. Describe the various stages in the procedure for imposing major penalty. **(10)**

OR

Mention the major penalties and minor penalties that can be imposed on a Government servant under CCS (CCA) Rules, 1965. Enumerate five types of cases which may merit action for imposing one of the major penalties. **(5+5=10)**

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8. Define 'duty'. How and under what circumstances is a Government Servant said to be on 'duty'? **(1+4=5)**

9. What is 'lien'? Under what circumstances can a Government servant retain lien on a post? **(2+3=5)**

10. State any five conditions under which service counts for increment. **(5)**

OR

How and when does a period spent on leave count for increment in a time-scale?

11. What are the circumstances in which suspension of a Government servant comes to an end? (3)
12. What is the service condition of every Government servant as enumerated by F.R. 11? (2)

GENERAL FINANCIAL RULES 2005

(Attempt any 4(four) question from this group)

13. "Every Officer incurring or authorizing expenditure from public funds should be guided by high standard of financial propriety". What are the principles recognized as basic to the concept of financial propriety? (5)
14. When does a sanction take effect? Whether sanction can be issued with retrospective effect? (5)
15. What are the rules to be followed by every DDO in submitting claim for money? (5)
16. Identify whether the following terms are Revenue Receipts or Capital Receipts. (5)
 - (a) Central Taxes
 - (b) Local Taxes
 - (c) Internal debt
 - (d) External debt.
 - (e) Interest receipts, on loan and advances by the Government
17. What are the reasons for savings and how can they be surrendered? (5)
18. When is an Advance from Contingency Fund obtained? (5)
19. Comment on the following: (2×2.5=5)
 - (a) A head of department exempts a Government servant officiating as cashier against the leave vacancy for 95 days from furnishing security.
 - (b) No sanction to write off of loss is considered necessary by head of the department in respect of store that become surplus/ unserviceable owing to negligence of the part of the Government employee
20. What are the essential conditions governing expenditure from public fund? (5)

CENTRAL TREASURY RULES VOLUME-I

(Attempt any 4 (four) question from this group)

21. Specify the limitation under which a Treasury Officer may permit withdrawal of money from Treasury. (5)
22. In what circumstances may pay and allowances for a part of a month be drawn before the end of the month? (5)
23. What allowances of a Government Servant are exempt from attachment by order of a court? (5)
24. What payments to be paid at treasuries require authentication by the Accountant General? (5)
25. Name any five persons authorized to sign a life certificate entitling a pensioner to claim exemption from personal appearance? (5)

26. What checks are to be applied by the Treasury Officer on the appearance of a pensioner claiming payment of pension? **(5)**
27. State whether the action of Treasury Officer is correct or not on the following circumstances? **(2×2.5=5)**
- (a) A treasury Officer refused to pass a bill submitted by a head of Office supported by sanction of permanent advance for his Office, as authority from the Accountant General is awaited?
 - (b) A cheque for Rs 5,000 dated 20th September, 2021 presented on 30th December, 2021 is passed by Treasury Officer for payment.
28. What should a Treasury Officer do in the following cases? **(2×2.5=5)**
- (a) A request is made from a pensioner to pay the pension to his representative. Would you allow him/her if life certificate signed by a responsible Government Officer is furnished?
 - (b) An Officer died at 6.00am on 1st March, 2021. Would you admit a claim for his pay and allowances for for 1st March, 2021?

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